

No. E-12017/01/2019-HR
Food Safety and Standards Authority of India
A Statutory Authority under Ministry of Health & Family Welfare, Govt. of India
(HR Division)
FDA Bhavan, Kotla Road, New Delhi-110 002

The 25th January, 2019

CIRCULAR

Subject: Filling up of various posts in the Food Safety and Standard Authority of India HQ, New Delhi and Regional Offices at New Delhi, Mumbai, Chennai, Kolkata and Guwahati through transfer on deputation on foreign service terms/Short Term Contract/Contract basis - reg.

The Food Safety and Standards Authority of India (FSSAI) is an autonomous statutory Authority set up under the Food Safety and Standards Act, 2006 for laying down science based standards for articles of food and to regulate their manufacture, storage, distribution, sale and import, to ensure availability of safe and wholesome food for human consumption.

2. FSSAI proposes to fill-up positions from officers of the Central Government or State Governments or Union Territories or Universities or Recognized Research Institutions or Public Sector Undertakings or Semi-Government, Statutory or Autonomous Organisations on transfer on deputation on Foreign Service terms/ short term contract basis failing which from retired Govt. officers on contract basis as per the details contained in Annexure-I. Applicants fulfilling the eligibility criteria & experience, etc may apply online on the link available on the FSSAI website i.e. www.fssai.gov.in. The last date of online application is 25.02.2019.

3. The period of deputation would be initially for three years. Further extension beyond three years would be subject to performance evaluation in the organization. The terms of deputation including pay of the officials selected on deputation will be governed by provisions laid down in the Department of Personnel and Training's Office Memorandum No.6/8/2009-Estt.(Pay II) dated 17th June, 2010 and other orders/guidelines issued in this regard from time to time. The period of deputation, in case of employees already on deputation in another ex-cadre post including the period of deputation held immediately preceding this appointment in the same or some other organization/Department shall not exceed seven years. The maximum age limit for appointment on deputation shall be **56 years** on the last day of receiving the applications. The upper age limit may be relaxed in exceptional cases of meritorious candidates.

4. The period of contract with retired Govt. employees would be initially for one year. Further extension beyond one year would be subject to performance evaluation in the organization. The remuneration of retired employees appointed on contract basis shall be fixed as per norms.

5. The Food Authority reserves the right not to fill up all or any of the vacancies or to cancel the advertisement at any stage.

6. Applicants, short listed for interview are required to bring printout of the application form duly certified by the employer alongwith No Objection Certificate in the prescribed format from the employer and other supporting certificates/ documents (Integrity certificate, vigilance clearance, Major/Minor penalty imposed during the last ten years and upto-date photocopies of APARs for the last 5 years duly certified copies) at the time of interview.

ANNEXURE – I

Posts proposed to be filled up in FSSAI on transfer on deputation basis/ short term contract basis failing which contract basis from retired Govt. Officers

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| <p>Ser No.1, Post- Executive Director, Pay Level-14, No of Posts-02</p> <p>Eligibility/ Experience: Officers of the Central Government or State Governments or Union Territories or Universities or Recognized Research Institutions or Public Sector Undertakings or Semi–Government, Statutory or Autonomous Organisations:-</p> <p>(a) (i) Holding analogous post on regular basis in the parent cadre or departments ; or</p> <p>(ii) With five years regular service in the grade rendered after appointment thereto on a regular basis in Pay level 13 or equivalent in the parent cadre or department ; and</p> <p>(b) Having ten years’ experience of administration, finance or/ and vigilance matters.</p> |
| <p>Ser No.2, Post- Advisor, Pay Level-14, No of Posts-01</p> <p>Eligibility/ Experience: Officers of the Central Government or State Governments or Union Territories or Universities or Recognized Research Institutions or Public Sector Undertakings or Semi–Government, Statutory or Autonomous Organisations:</p> <p>(a) (i) Holding analogous post on regular basis in the parent cadre or departments ; or</p> <p>(ii) With five years regular service in the grade rendered after appointment thereto on a regular basis in Pay level 13 or equivalent in the parent cadre or department ; and with relevant experience and possessing</p> <p>(b) “Master Degree from a recognized University or Institution in Chemistry or Biochemistry or Food Technology or Food Science & Technology or Food & Nutrition or Edible Oil Technology or Microbiology or Dairy Technology or Agricultural or horticultural Sciences or Industrial Microbiology or Toxicology or Public Health or Life Science or Biotechnology or Fruit & Vegetable Technology or Food Safety & Quality Assurance</p> <p style="text-align: center;">OR</p> <p>BE or B.Tech in Food Technology or Dairy Technology or Biotechnology or Oil Technology or Food Process Engineering or Food Processing Technology or Fruit & Vegetable Technology or Food Safety & Quality Assurance or Bachelor’s degree (not less than four years duration) in Medicine or Veterinary sciences or Fisheries or Animal Sciences</p> |
| <p>Ser No.3, Post- Director, Pay Level-13, No of Posts-07</p> <p>Eligibility/ Experience: Officers of the Central Government or State Governments or Union Territories or Universities or Recognized Research Institutions or Public Sector Undertakings or Semi–Government, Statutory or Autonomous Organisations:-</p> <p>(a)(i) Holding analogous post on regular basis in the parent cadre or department; or</p> <p>(ii) With five years regular service in the grade rendered after appointment thereto on a regular basis in Pay Level 12 or equivalent in the parent cadre or department; and</p> |

with relevant experience and possessing

(b) Bachelor's Degree from a recognised University or Institution;

OR

“Master Degree from a recognized University or Institution in Chemistry or Biochemistry or Food Technology or Food Science & Technology or Food & Nutrition or Edible Oil Technology or Microbiology or Dairy Technology or Agricultural or horticultural Sciences or Industrial Microbiology or Toxicology or Public Health or Life Science or Biotechnology or Fruit & Vegetable Technology or Food Safety & Quality Assurance

OR

BE or B.Tech in Food Technology or Dairy Technology or Biotechnology or Oil Technology or Food Process Engineering or Food Processing Technology or Fruit & Vegetable Technology or Food Safety & Quality Assurance or Bachelor's degree (not less than four years duration) in Medicine or Veterinary sciences or Fisheries or Animal Sciences

Ser No.4, Post- Joint Director, Pay Level-12, No of Posts-12

Eligibility/ Experience: Officers of the Central Government or State Governments or Union Territories or Universities or Recognized Research Institutions or Public Sector Undertakings or Semi-Government, Statutory or Autonomous Organisations:

- (a)(i) Holding analogous post on regular basis in the parent cadre or department; or
(ii) With five years regular service in the grade rendered after appointment thereto on a regular basis in Pay Level 11 or equivalent in the parent cadre or department; and

with relevant experience and possessing

(b) Bachelor's Degree from a recognised University or Institution;

OR

Full time Degree of Law from a recognised University or institution and working experience as Law Officer in a reputed Government or Autonomous body or Research Institutions or Universities or Public Sector Undertakings or Law firms.

OR

“Master Degree from a recognized University or Institution in Chemistry or Biochemistry or Food Technology or Food Science & Technology or Food & Nutrition or Edible Oil Technology or Microbiology or Dairy Technology or Agricultural or horticultural Sciences or Industrial Microbiology or Toxicology or Public Health or Life Science or Biotechnology or Fruit & Vegetable Technology or Food Safety & Quality Assurance

OR

BE or B.Tech in Food Technology or Dairy Technology or Biotechnology or Oil Technology or Food Process Engineering or Food Processing Technology or Fruit & Vegetable Technology or Food Safety & Quality Assurance or Bachelor's degree (not less than four years duration) in Medicine or Veterinary sciences or Fisheries or Animal Sciences

Ser No.5, Post- Deputy Director, Pay Level-11, No of Posts-12

Eligibility/ Experience: Officers of the Central Government or State Governments or Union Territories or Universities or Recognized Research Institutions or Public Sector Undertakings or Semi-Government, Statutory or Autonomous Organisations :-

- (a)(i) Holding analogous post on regular basis in the parent cadre departments; or
(ii) With five years regular service in the grade rendered after appointment thereto on a regular basis in Pay Level 10 or equivalent in the parent cadre or department; or
(iii) With six years regular service in the grade rendered after appointment thereto on a regular basis in Pay Level 8 or equivalent in the parent cadre or department; and

with relevant experience and possessing

Bachelor's Degree from a recognised University or Institution;

OR

Full time Degree of Law from a recognised University and working experience as Law Officer in a reputed Government or Autonomous body or Research Institutions or Universities or Public Sector Undertaking or Law firms.

OR

Master Degree from a recognized University or Institution in Chemistry or Biochemistry or Food Technology or Food Science & Technology or Food & Nutrition or Edible Oil Technology or Microbiology or Dairy Technology or Agricultural or horticultural Sciences or Industrial Microbiology or Toxicology or Public Health or Life Science or Biotechnology or Fruit & Vegetable Technology or Food Safety & Quality Assurance

OR

BE or B.Tech in Food Technology or Dairy Technology or Biotechnology or Oil Technology or Food Process Engineering or Food Processing Technology or Fruit & Vegetable Technology or Food Safety & Quality Assurance or Bachelor's degree (not less than four years duration) in Medicine or Veterinary sciences or Fisheries or Animal Sciences.

Ser No.6, Post- Assistant Director(Tech), Pay Level-10, No of Posts-18

Eligibility/ Experience: Officers of the Central Government or State Governments or Union Territories or Universities or Recognized Research Institutions or Public Sector Undertakings or Semi-Government, Statutory or Autonomous Organisations :

- (a)(i) Holding analogous post on regular basis in the parent cadre or department; or
(ii) with two years regular service in the grade rendered after appointment thereto on a regular basis in the Pay Level 8 or equivalent in the parent cadre or department; or
(ii) With three years regular service in the grade rendered after appointment thereto on a regular basis in the Pay Level 7 or equivalent in the parent cadre or department; or
(iii)with eight years regular service in the grade rendered after appointment thereto on a regular basis in the Pay Level 6 or equivalent in the parent cadre or department and

with relevant experience and possessing

Master Degree from a recognized University or Institution in Chemistry or Biochemistry or Food Technology or Food Science & Technology or Food & Nutrition or Edible Oil Technology or Microbiology or Dairy Technology or Agricultural or horticultural Sciences or Industrial Microbiology or Toxicology or Public Health or Life Science or Biotechnology or Fruit & Vegetable Technology or Food Safety & Quality Assurance

OR

BE or B.Tech in Food Technology or Dairy Technology or Biotechnology or Oil Technology or Food Process Engineering or Food Processing Technology or Fruit & Vegetable Technology or Food Safety & Quality Assurance or Bachelor's degree (not less than four years duration) in Medicine or Veterinary sciences or Fisheries or Animal Sciences

Ser No.7, Post- Assistant Director(OL), Pay Level-10, No of Posts-01

Eligibility/ Experience: Officers of the Central Government or State Governments or Union Territories or Universities or Recognized Research Institutions or Public Sector Undertakings or Semi-Government, Statutory or Autonomous Organisations :

- (a)(i) Holding analogous post on regular basis in the parent cadre or department; or
(ii) with two years regular service in the grade rendered after appointment thereto on a regular basis in the pay Level 8 or equivalent in the parent cadre or department; or
(iii) With three years regular service in the grade rendered after appointment thereto on a regular basis in the Pay Level 7 or equivalent in the parent cadre or department; or
(iv) With eight years regular service in the grade rendered after appointment thereto on a regular basis in the Pay Level 6 or equivalent in the parent cadre or department and
(b) Possessing the following educational qualification and experience :-

Masters degree from a recognized University in Hindi with English as a compulsory or elective subject or as the medium of examination at the degree level;

OR

Master's degree from a recognized University in English with Hindi as a compulsory or elective subject or as the medium of examination at the degree level;

OR

Master's degree from a recognized University in any subject other than Hindi or English, with Hindi medium and English as a compulsory or elective subject or as the medium of examination at the degree level;

OR

Master's degree from a recognized University in any subject other than Hindi or English, with English medium and Hindi as a compulsory or elective subject or as the medium of examination at the degree level;

OR

Master's Degree from a recognized University in any subject other than Hindi or English, with Hindi and English as compulsory or elective subjects or either of the two as a medium of examination and the other as a compulsory or elective subject at degree level; and

(ii) Three years's experience of using or applying terminology (terminological work) in Hindi and translation work from English to Hindi or vice-versa, preferably of technical or scientific literature under Central or State Government or Autonomous Body or Statutory Organization or Public Sector Undertaking or Universities or educational institutions

OR

Three years experience of teaching in Hindi and English or research in Hindi or English under Central or State Governments or Autonomous Body or Statutory Organization or Public Sector Undertakings or Universities or recognized research or educational institutions

Ser No.8, Post- Administrative Officer, Pay Level-8, No of Posts-22

Eligibility/ Experience: Officers of the Central Government or State Governments or Union Territories or Universities or Recognized Research Institutions or Public Sector Undertakings or Semi-Government, Statutory or Autonomous Organisations :-

- (a)(i) Holding analogous post on regular basis in the parent cadre or department; or
(ii) with two years regular service in the grade rendered after appointment thereto on a regular

basis in the pay level 7 or equivalent in the parent cadre or department; or
(iii) with six years regular service in the grade rendered after appointment thereto on a regular basis in the Pay Level 6 or equivalent in the parent cadre or department and with relevant experience and possessing Bachelor's Degree from a recognised University or Institution

Ser No.9, Post- Senior Private Secretary, Pay Level-8, No of Posts-07

Eligibility/ Experience: Officers of the Central Government or State Governments or Union Territories or Universities or Recognized Research Institutions or Public Sector Undertakings or Semi-Government, Statutory or Autonomous Organisations :-

- (i) Holding analogous post on regular basis in the parent cadre or department; or
- (ii) with two years regular service in the grade rendered after appointment thereto on a regular basis in Pay Level 6 or equivalent in the parent cadre or department.

Ser No.10, Post- Private Secretary, Pay Level-7, No of Posts- 17

Eligibility/ Experience: Officers of the Central Government or State Governments or Union Territories or Universities or Recognized Research Institutions or Public Sector Undertakings or Semi-Government, Statutory or Autonomous Organisations :-

- (i) Holding analogous post on regular basis in the parent cadre or department; or
- (ii) with five years regular service in the grade rendered after appointment thereto on a regular basis in the Pay Level 6 or equivalent in the parent cadre or department.

Ser No.11, Post- Senior Manager (IT), Pay Level-12, No of Posts-01

Eligibility/ Experience: Officers of the Central Government or State Governments or Union Territories or Universities or Recognized Research Institutions or Public Sector Undertakings or Semi-Government, Statutory or Autonomous Organisations:-

- (a)(i) Holding analogous post on regular basis in the parent cadre or department; or
- (ii) With five years regular service in the grade rendered after appointment thereto on a regular basis in the Pay Level 11 or equivalent; and
with relevant experience and possessing
B. Tech or M. Tech in Computer Science or any other relevant Engineering Discipline or MCA or Bachelor's Degree in Relevant field.

Ser No.12, Post- Manager (IT), Pay Level-11, No of Posts-02

Eligibility/ Experience: Officers of the Central Government or State Governments or Union Territories or Universities or Recognized Research Institutions or Public Sector Undertakings or Semi-Government, Statutory or Autonomous Organisations:-

- (i) Holding analogous post on regular basis in the parent cadre or department; or
- (ii) With three years regular service in the grade rendered after appointment thereto on a regular basis in the Pay Level 7 or equivalent; and
with relevant experience and possessing
B. Tech or M. Tech in Computer Science or any other related Engineering Discipline or MCA or Bachelor's Degree in Relevant field.

Ser No.13, Post- Deputy Manager (IT), Pay Level-10, No of Posts-04

Eligibility/ Experience: Officers of the Central Government or State Governments or Union Territories or Universities or Recognized Research Institutions or Public Sector Undertakings or Semi-Government, Statutory or Autonomous Organisations:-

- (i) Holding analogous post on regular basis in the parent cadre or department; or
- (ii) With three years regular service in the grade rendered after appointment thereto on a regular basis in the Pay Level 7 or equivalent; and
with relevant experience and possessing

B. Tech or M. Tech in Computer Science or any other related Engineering Discipline or MCA or Bachelor's Degree in Relevant field.

Ser No.14, Post- Assistant Manager (IT), Pay Level-7, No of Posts-01

Eligibility/ Experience: Officers of the Central Government or State Governments or Union Territories or Universities or Recognized Research Institutions or Public Sector Undertakings or Semi-Government, Statutory or Autonomous Organisations:-

- (a)(i) Holding analogous post on regular basis in the parent cadre or department; or
(ii) With five years regular service in the grade rendered after appointment thereto on a regular basis in the Pay Level 6 or equivalent in the parent cadre or department; and with relevant experience and possessing

B. Tech or M. Tech in Computer Science or any other related Engineering Discipline or MCA or Bachelor's Degree in Relevant field

Ser No.15, Post- Senior Manager, Pay Level-12, No of Posts-01

Eligibility/ Experience: Officers of the Central Government or State Governments or Union Territories or Universities or Recognized Research Institutions or Public Sector Undertakings or Semi-Government, Statutory or Autonomous Organisations:-

- (a)(i) Holding analogous post on regular basis in the parent cadre or department; or
(i) With five years regular service in the grade rendered after appointment thereto on a regular basis in the pay level 11 or equivalent in the parent cadre or department; and with relevant experience and possessing

Post Graduate Degree or Diploma (Full Time courses) in journalism or Mass communication or Public Relation or MBA with specialization in Marketing from a recognized university or Institute

OR

Post Graduate Degree or Diploma in Social Work or psychology or Labour and Social Welfare from a recognized university or Institute

Ser No.16, Post- Manager, Pay Level-11, No of Posts-02

Eligibility/ Experience: Officers of the Central Government or State Governments or Union Territories or Universities or Recognized Research Institutions or Public Sector Undertakings or Semi-Government, Statutory or Autonomous Organisations:-

- (a)(i) Holding analogous post on regular basis in the parent cadre or department; or
(i) With five years regular service in the grade rendered after appointment thereto on a regular basis in the Pay Level 10 or equivalent in the parent cadre or department; and with relevant experience and possessing

Post Graduate Degree or Diploma (Full Time courses) in journalism or Mass communication or Public Relation or MBA with specialization in Marketing from a recognized university or Institute

OR

Post Graduate Degree or Diploma in Social Work or psychology or Labour and Social Welfare from a recognized university or Institute

OR

Master's degree in Library Sciences or Library and Information Science from a recognized University or Institute

Ser No.17, Post- Deputy Manager, Pay Level-10, No of Posts-04

Eligibility/ Experience: Officers of the Central Government or State Governments or Union Territories or Universities or Recognized Research Institutions or Public Sector Undertakings or

Semi–Government, Statutory or Autonomous Organisations:-

- (i) Holding analogous post on regular basis in the parent cadre or department; or
- (ii) With three years regular service in the grade rendered after appointment thereto on a regular basis in the Pay Level 7 or equivalent; and

with relevant experience and possessing

Post Graduate Degree or Diploma (Full Time courses) in journalism or Mass communication or Public Relation or MBA with specialization in Marketing from a recognized university or Institute

OR

Post Graduate Degree or Diploma in Social Work or psychology or Labour and Social Welfare from a recognized university or Institute

OR

Master's degree in Library Sciences or Library and Information Science of a recognized University or Institute

Certification by the Employer/ Cadre Controlling Authority

(To be submitted by the candidate at the time of interview)

The information/ details provided in the online application by the applicant are true and correct as per the facts available on records. He/she possesses educational qualifications and experience mentioned in the vacancy Circular. If selected, he/she will be relieved immediately.

2 Also certified that;

- i) There is no vigilance or disciplinary case pending/ contemplated against Shri/Smt. _____
- ii) His/ Her integrity is certified.
- iii) His/ Her CR Dossier in original is enclosed/photocopies of the ACRs for the last 5 years duly attested by an officer of the rank of Under Secretary of the Govt, of India or above are enclosed.
- iv) No major/ minor penalty has been imposed on him/ her during the last 10 years **Or** A list of major/ minor penalties imposed on him/ her during the last 10 years is enclosed. (as the case may be).

Countersigned

(Employer/Cadre Controlling Authority with Seal)