

26th December, 2017

CIRCULAR

Subject: Internship Scheme 2017-18 at Food Safety and Standards Authority of India

Food Safety & Standards Authority of India (FSSAI) is an independent statutory body established under the food Safety & Standards Act, 2006 under the aegis of Ministry of Health & Family Welfare, Government of India. It is the apex body responsible for ensuring food safety and compliance to food standards across the country. FSSAI invites application for Internship Scheme 2017-18, which will provide Interns with various learning opportunities through a well—designed training calendar.

Eligibility Criteria:

Students pursuing a full time post graduate degree/ diploma from a Recognized Institute within India/ abroad, in any of the following:

- A. Life Sciences, Chemical Sciences, Food Technology, Microbiology, Veterinary Sciences, Agricultural Sciences or any other related field
- B. Business Administration & Management including Policy Regulation & related fields
- C. Media & Communications

Note — Students in 3rd year of their 4-year Bachelor's program in Food Technology can also apply

Tenure

Internship will be available throughout the year at different Points of time. Internships offered will be for duration of 8 weeks, which may be extended to a maximum period of 6 months for reasons to be recorded in writing.

Stipend

Interns would be required to have their own laptops. FSSAI shall provide their working space, internet facility and other necessities but shall not cover local lodging and travel facilities. At the end of the internship, based on the performance of an Intern, a token reward of Rs. 10,000 may be provided on meeting benchmarks of attendance & performance.

Application Process

1. Interested and eligible students can apply online strictly in the specified format as per the timelines provided by FSSAI.
2. All the applications submitted will be scrutinized and shortlisted on the basis of following criteria:
 - Marks obtained in 12th Board examination: 30% weight age
 - Aggregate marks in Graduation: 70% weight age (An aggregate of completed semesters for applicants in 3rd year of their Bachelor's degree in Food Technology)
3. The shortlisted candidates would be required to submit a short write up/ presentation for final selection.
4. The final list of selected candidates along with their date of joining and Internship tenure would be declared online on FSSAI website.

Description	Timeline
Last date for submitting online application	-04 th January 2018
Announcement of Shortlisted candidates	-08 th January 2018 (For the candidates who had apply for internship starting from 15 th January 2018)
Last date for submitting write-up/ppt	-11 th January 2018(For the candidates who had apply for internship starting from 15 th January 2018)
Announcement of Selected Candidates	-12 th January 2018 (For the candidates who had apply for internship starting from 15 th January 2018)
Date of Joining	-15 th January 2018

At the time of joining, Intern would be required to carry a letter from their Institute indicating his/her status in the Institution as a student and "No Objection" for allowing him/ her to undergo Internship Program for the period for which he/she is selected. A character certificate from the authority of the Institute, along with proof of educational qualifications as mentioned in the application form would also need to be submitted at the time of joining for internship

Areas/Domains Available for Internship

Any of the area mentioned in application will be deemed indicative of the preference and not a confirmation of protect allocation in the specific department.

-Standards -Regulations/Codex -Regulatory Compliance -FSMS	-Imports -Quality Assurance -Risk Assessment & R&D -IT	-HR -Finance -Legal -General Administration
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Assignments

Interns would be attached to one of the several Divisions at FSSAI depending on the academic and technical training and assigned project(s) related to different aspects of Food and Nutrition Management Processes. Some features of Program:

- Orientation Program to ease on-boarding
- Structured session for planning project outcomes and action plan with timelines
- Seminars/presentations to provided required exposure
- Allocated "Buddy" to professionally support and enable
- Mentoring Sessions to enhance learning and provide direction
- Smaller Projects to provide cross -divisional exposure
- Regular review and supervision of conduct, adherence to working norms and project progress

They would be Provided a certificate from FSSAI only once the final report/presentation is successfully completed, submitted and reviewed.


 (Vinay Kumar Tarun)
 Assistant Director (HR)