

I/4856/2022

File No. HR-12013/6/2021-HR-FSSAI-Part (3)

Food Safety and Standards Authority of India

(A Statutory Authority established under the Food Safety and Standards Act, 2006)

(Human Resource Division)

FDA Bhawan, Kotla Road, New Delhi – 110 002

Dated July 2022

NOTICE**Subject: Documents Verification for the posts of Assistant, IT Assistant, Hindi Translator and Junior Assistant Grade-1 (Advt No DR-04/2021).**

Food Safety & Standards Authority of India (FSSAI) vide Result Notice dated 06.07.2022 issued list of shortlisted candidates for the post of Assistant, IT Assistant, Hindi Translator and Junior Assistant Grade-1.

2. Now, it has been decided to inform them to submit all necessary documents for verification. Candidates are required to upload self-attested copies of all the requisite documents as per list given below: -

SI No.	List of Documents
1	10 th Certificate
2	10 th Marks Sheet
3	12 th Certificate
4	12 th Marks Sheet
5	Graduation Certificate
6	Graduation Marks Sheet
7	Post-Graduation Degree/ Diploma Certificate
8	Post-Graduation Degree/ Diploma Marks Sheet
9	SC/ST/OBC(NCL)/EWS Certificate, wherever applicable, valid on cut-off date of advertisement i.e. 12.11.2021
10	PwBD Certificate (Form-IV to VI wherever applicable and as prescribed in recruitment advt.)
11	Certificate regarding Physical Limitation in an examinee to write (Form-XII as prescribed in recruitment advertisement, if applicable)
12	Certificate/Undertaking applicable to Ex-Service man (Form-VIII to XI, wherever applicable and as prescribed in recruitment advertisement)
13	No Objection Certificate from present employer, if employed. If not submitted at this stage the candidate shall have to submit NOC at the time of joining.
14	Any other Certificate required for basic eligibility for any particular post.

3. Candidates are directed to login through their registered ID on Link for Documents Verification available on our website www.fssai.gov.in and upload legible copy of all the requisite documents mentioned in the list. **Portal will be live from 01 Aug 2022 to 10 Aug 2022.** Documents submitted by any other mode will not be accepted.

4. Further, the candidates found eligible on verification of all necessary documents will only be issued Offer of Appointment.

Digitally Signed by Pradeep
Kumar Jain

Date: 28-07-2022 12:04:43
Assistant Director (Recruitment)
Reason: Approved