



**F. No. 08-06/GA/2016-FSSAI**

**FOOD SAFETY AND STANDARDS AUTHORITY OF INDIA**  
**MINISTRY OF HEALTH AND FAMILY WELFARE**  
**3RD FLOOR, FDA BHAWAN, KOTLA ROAD,**  
**NEW DELHI-110002.**

Dated, the 16<sup>th</sup> November, 2016

**LIMITED TENDER NOTICE**

**TENDER FOR CREATION OF GUARD ROOMS AND SUPPLY OF AUTOMATED BOOM BARRIERS AT ENTRY GATES OF FDA BHAWAN, KOTLA ROAD, NEW DELHI-110002**

Food Safety and Standards Authority of India invites sealed Limited Tenders from the **selected agencies** only as per list attached for carrying out the work for supply, installation of Porta Cabins for Guard Room, Boom Barriers at Entry Gates and other related miscellaneous work at FDA Bhawan, Kotla Road, New Delhi-110002 as specified in work description in compliance of terms and conditions stipulated in the tender document.

02. The tender documents of the contract is available on the FSSAI website. The duly filled in Tender Document with relevant supporting documents may be submitted on or before **25<sup>th</sup> November, 2016 by 1400 hrs** in the office of Assistant Director (GA), FSSAI, FDA Bhawan, Kotla Road, New Delhi 110002 along with separate Demand Draft / Pay Order for Rs. 20,000/- (Rupees Twenty Thousand only) (Non-bearing interest basis) as Earnest Money. Demand Draft / Pay order should be in favour of Senior Accounts Officer, FSSAI payable at New Delhi.

Tender document (non-transferable) containing detailed specifications, terms & conditions can be obtained from GA Division on payment of cost of tender Rs. 100/- (non-refundable) in the form of Cash/Demand Draft/Pay order drawn on any Commercial Bank in favour of *Senior Accounts Officer, FSSAI, New Delhi* or alternatively, the same can be downloaded from FSSAI website ***www.fssai.gov.in***. However, the tender may be submitted along with the payment towards cost of the tender in the form of Draft/Bankers' Cheque as mentioned above in addition to the requisite EMD.

**Address of communication:** AD(GA), Food Safety and Standards Authority of India 3<sup>rd</sup> Floor, FDA Bhawan, Kotla Road, New Delhi. -110002

Sd/-  
ASSTT DIRECTOR (GA)  
FOOD SAFETY AND STANDARDS AUTHORITY OF INDIA

F. No. 08-06/GA/2016-FSSAI  
FOOD SAFETY AND STANDARDS AUTHORITY OF INDIA  
MINISTRY OF HEALTH AND FAMILY WELFARE  
3RD FLOOR, FDA BHAWAN, KOTLA ROAD, NEW DELHI-110002.

Dated, the 16<sup>th</sup> November, 2016

**LIMITED TENDER NOTICE**

**TENDER FOR CREATION OF GUARD ROOMS AND SUPPLY OF AUTOMATED BOOM BARRIERS AT ENTRY GATES OF FDA BHAWAN, KOTLA ROAD, NEW DELHI-110002**

**1.0 SUBMISSION OF BID:**

1.1 a) Submission, acceptance and rejection: - A tender in sealed cover super scribing "Tender Creation of Guard Rooms, Supply and Installation of Automated Boom Barriers and other miscellaneous work," at GF of FDA Bhawan, Kotla Road, New Delhi" should reach in the office of AD (GA), Food Safety and Standards Authority of India, 3<sup>rd</sup> Floor, FDA Bhawan, Kotla Road, New Delhi -110002 on or before 1400 hrs by 25<sup>th</sup> November, 2016.

b) The tender will be in two parts as under: -

(i) Technical Bid – Technical Bid consisting of all technical details e.g. experience, certificate of incorporation/office, EMD amount and tender fee/cost etc. along with commercial terms and conditions, and

(ii) Financial Bid – Financial Bid indicating item-wise price for the items mentioned in the tender document and total aggregate amount.

Note: The technical bid and the financial bid should be sealed by the bidder in separate covers duly super scribed (as 'Technical Bid' or 'Financial Bid' as the case may be) and both these sealed covers are to be put in a bigger cover which should also be sealed and duly super scribed (as Tender Documents in response to Tender Notice dated 16<sup>th</sup> November, 2016 for Creation of Guard Rooms, Supply and Installation of Boom Barriers and Misc Work.

c) Tenders which are not complete in all respects are liable to be rejected.

d) While submitting the tender, the tenderers will be deemed to have read, understood and accept all the terms and conditions, scope of work stated in the tender documents. Any doubts or clarifications with regard to the interpretation of the terms and conditions stipulated in the Tender Enquiry or the works and services to be carried out, may be got clarified from FSSAI HQrs. mentioned above at least 02 days before tender closing date.

2.0 Non-transferability: This tender is non-transferable.

### 3.0 **Bidder's Eligibility Criteria (BEC)**

3.1 **Experience:** Bidders are required to submit documentary proof of work order of single contract at least 02 nos of job value of Rs.10 lakhs each for the similar/allied nature of job in Govt./Semi Govt/Public Sector organizations during the last three years. Date is to be reckoned from the date of issue of this tender. Execution certificates issued by the user organizations in support of their credentials are to be enclosed.

### 3.2 **Financial Criteria:**

3.2.1 Annual Turn Over: Balance sheet/profit & loss Account in support of having turnover of the firm should not be less than Rs.30 lakhs p.a. during the past 03 financial years viz (a) 2013-14, (b) 2014-15, (c) 2015-16. Financial data/copy of Balance Sheet/P & L A/c etc; in support duly certified by the bidding agency for the said financial years may be furnished in the Annexure-3.

3.2.2 The agencies shall have to submit the documentary proof in support of above requirement. The bids not meeting the above requirements of BEC/Tender documents entirely and/or not accompanied by necessary documents shall be summarily rejected & shall not be considered for detailed evaluation.

3.2.3 A check list for submission of the relevant documents is enclosed as Annexure -7. Bidders are requested to ensure the compliance as per check list while submitting the offer.

### 4.0 **Scope/Description of Work**

4.1 This organization intend to create 02 nos of guard rooms in the form of porta cabins fully furnished with sitting items, electrical fittings, telephone conduits with connecting points for the instrument, fan & small cooler at both entry/exit gates of FDA Bhawan. The guard cabins should be durable and should have the min size of 6sqmtr each so as to provide adequate space for two persons. Two fully automated remote controlled Boom Barriers with the length of 5mtr each are to be installed for manning the entry of vehicles/visitors into the FDA Building premises. In addition, one National Flag with fixing Iron Pole having height of min 18 to 20 ft from ground level with roller on top and rope to operate the flag and the base for fixing the pole with min area of 2 sq ft is to be made giving height of 1.5 ft from ground level. The Pole shall be painted by way of putting primer/epoxy while color paint (min two coats) and should also have cuppling/holders through which the flag hosting rope pass through for providing easy and good operation. The drawings are attached as Appendix – A to C for reference.

4.2 The details of items, works and services to be carried out are given below: -

S.No.	Item Description	Unit	Qty
1	Supplying and installation of high quality Porta Cabin with good and presentable finishing duly painted with such size so as to provide clear min 6x6 ft inside usable space adequate for two number of personnel. These are to be utilized as guard room at both entry/exit gates of FDA Bhawan on a newly made cement concrete base of the required size. The Height of Cabin will not be more than 7.5 ft. It will have clear visible window space of 24 inches height on 03 sides. These should also have provision and installation of fan, electricity connection, LED tube light make Philips/Crompton/Syska or alike/equivalent good quality ISI mark brand and two small coolers of good quality make like Bajaj, Crompton, Symphony or equivalent make. It should be ready to use on turnkey basis with essential desk/storage space etc. as approved.	Nos	02
2	Providing and installation of Iron Flag Pole at GF at the desired place with min height from the Ground Level between 18 to 20 ft. The Pole will be fully painted using rust free primer base and subsequent min two coats of good high quality enamel while color paint. It should also have clips/holders at four to five places to hold the rope. The base for floor is to be made of concrete (RCC) using cement coarse sand & grit in the ratio of 1:2:4. All Complete with finished small platform for operating the flag.	L.S.	01
3	Providing and fixing of two fully automated remote controlled Boom Barriers with barrier rod length of 5 mtr. All Complete on turnkey basis ready to use.	Nos	02
4	The Existing In/Out Mild Steel Gates are to be modified by fabricating a wicket gate (on single leaf on both sides i.e. total two). All Complete ready to use.	L.S.	02

## 5.0 **Technical Bid**

Technical Bid consists of all technical details along with commercial terms and conditions. This bid also covers minimum eligibility criteria and required documents as mentioned below. Documents should be on the letter head of the Bidder.

***Note: - It is made clear that no part of financial bid should be reflected or disclosed in technical bid in any manner.***

## **Eligibility Criteria for Technical Bid:**

- 5.1 Tender fees: Cost of tender fee is Rs. 100/- (non-refundable) in the form of Cash/Demand Draft / Pay order / drawn on any Nationalized Bank in favour of Senior Accounts Officer, FSSAI, payable at New Delhi 110002.
- 5.2 **Earnest Money Deposit (EMD) / Bid Security:** Earnest Money Deposit is Rs. 20,000/- (Rupees Twenty Thousand only) (nonbearing any interest). The EMD shall be paid in the form of demand draft /banker's cheque/Bank Guarantee /Fixed Deposit Receipt issued by nationalized bank/Scheduled Commercial Bank in an acceptable form in favour of Sr. **Accounts Officer, FSSAI** payable at **New Delhi**.
- 5.3 Tender offers received without EMD shall be rejected straightway and will not be considered under any circumstance. EMD of tendering agency who submit the sealed quotation but withdraw the same before expiry of the tender validity date may be forfeited at the discretion of FSSAI.
- 5.4 The EMD of the unsuccessful bidders will only be released after finalization of the case.
- 5.6 **Firm's Registration:** Bidder must be registered with any State / Central Government for sales tax/VAT and service tax /TIN and PAN purposes so as to ensure that it meets all statutory tax obligations and there would be no evasion/loss of tax to the govt.
- 5.7 The person signing the tender document on behalf of the agency/firm other than the owner/director/Managing Director or authorized signatory, shall attach with the tender a proper power of Attorney, duly executed, stating that he has the authority to bind in all the matters pertaining into the contract, including the arbitration clause.
- 6.0 **Site visit:** The probable bidders, if they intend to visit to analyis the actual site of work to assess the proposed requirement/job work, they may do so with the permission of the Assistant Dir (GA) before submission of the bid by due date but not later than 23<sup>rd</sup> November, 2016 (up to 1500 hrs).
- 7.0 **Financial Bid**
- 7.1 Financial bid should **quote Unit rate of description of goods** (in quantity) in the format, Annexure – 5 enclosed, figures in Indian rupees (in words also). Incomplete bids will summarily be rejected.
- 7.2 Rates quoted shall be inclusive of **all statutory duties and taxes** (including excise and customs) VAT etc. Price quoted shall be firm and any variation in rates, prices or terms during the validity of the offer may lead to forfeiture of the EMD.

## 8. **Documents**

Bid documents may be submitted in the agency's letter head Covering letter containing the following documents: -

Annexure – 1	:	Tender Form
Annexure – 2	:	Bidder's profile
Annexure – 3	:	Financial Status
Annexure – 4	:	Letter of authority
Annexure – 5	:	Financial Bid
Annexure – 6	:	Performance Security (Bank Guarantee)
Annexure – 7	:	Check List for Bidders

## 9. **Bid Opening**

- 9.1 On the date and time mentioned in the tender notice, Technical bid will be opened on 25<sup>th</sup> Nov 2016 at 1500Hrs.
- 9.2 Authorized representative may attend the meeting, if they wish to. The authorized representative must be competent and empowered to settle all technical and commercial issues, if required.

## 10. **EVALUATION CRITERIA:**

### **Determination of responsiveness**

- 10.1 Prior to the financial evaluation of bids, FSSAI will determine whether each bid is substantially responsive to the requirement of bidding documents.
- 10.2 For the purpose of the above clause, the bid which conforms to all the terms, conditions and specification of the bidding documents without material deviation. A material deviation is one which affects in any substantial way the scope, quality, or performance of works and which limits substantial way, in consistent with the bidding documents.
- 10.3 Eligibility of tenderer will be based on proof of past experience, financial capability, resource availability, which should form the technical offer. The technical offer of the firm would be evaluated by the Technical Evaluation Committee (TEC). The commercial offers will be opened only when the technical bids qualified technically.
- 10.4 No error, overwriting / correction shall be permissible unless attested under the signature of the bidder with date and seal.

## 11.0 **TECHNICAL & FINANCIAL EVALUATION.**

### **11.1 Selection Procedure & criteria:**

The technical bid evaluation shall be done based on the following criteria:

i) The responsiveness of the bid, i.e; Annexures duly filled, signed and accepted bid documents in complete form, including Authorisation letter.

(ii) Receipt of valid EMD with requisite amount in acceptable format.

(iii) Documents in proof of meeting the minimum eligibility criteria.

(iv) Any other documents as required to support the responsiveness of the bidder as per tender.

11.2 A substantially responsive bid shall be one that meets the requirements of the bidding document in totality. The technical bid not meeting the minimum requirements as per the tender documents shall be rejected and their financial bids will be returned unopened.

11.3 The bidder who qualifies in the technical evaluation stage shall only be called for opening of financial bids. Client shall intimate the bidders, the time/ venue for the financial Bid opening in written communication.

### **12. Evaluation of bids:**

12.1 The Authority may reject all bids if they are found to be unresponsive or unsuitable either because they represent major deficiencies in complying with the tender or they involve substantively higher cost.

12.2 In case two bidders score equal marks after final evaluation, the bidder offering lowest cost shall be declared successful

12.3 Validity of Tender: Tender shall be valid for acceptance for a period not less than 60 days after tender opening date.

### **13.0 Award of Contract:**

13 FSSAI will award the contract to the tenderer whose tender has been determined to be substantially responsive.

13.2 By the process of evaluation of technical bids and financial bids, the Evaluation Committee prepared ranking list of bidders and awarded the contract to the L-1 bidder.

13.3 The successful bidder shall be required to furnish a Performance Security (an amount equivalent to 10% of the total value of the contract) in the form of Account Payee DD / Fixed Deposit receipt from a scheduled commercial bank, or Bank Guarantee from a scheduled Commercial bank in an acceptable form (Annexure- 6).

13.4 The Performance Security shall remain valid for a period of sixty days beyond the date of completion of all contractual obligations.

13.5 Failure of the successful bidder to comply with the requirements of above clauses shall constitute sufficient grounds for the annulment of the award and forfeiture of Bid Security.

#### **14. FORCE MAJEURE**

14.1 In the event of either party being rendered unable by Force Majeure to perform any obligation required by them under the contract, the relative obligation of the party affected by such Force Majeure shall be suspended for the period during which such cause lasts. It is clarified that in case, the Force Majeure event occurs due to negligence of agency, then the provisions of this clause shall not apply to the agency.

14.2 Upon the occurrence of such cause and upon its termination, the party alleging that it has been rendered unable as aforesaid thereby, shall notify the other party in writing within 07 (Seven) days of the alleged beginning and ending thereof giving full particulars and satisfactory proof. If deliveries are suspended by Force Majeure conditions lasting for more than 2 (two) months, FSSAI shall have the option of cancelling this contract in whole or part at its discretion without any liability on its part.

#### **15. APPLICABLE LAW AND JURISDICTION**

All matters connected with this work shall be governed by the Indian law both substantive and procedural, for the time being in force and shall be subject to the exclusive jurisdiction of Indian Courts at Delhi.



**Tender Form**

**To,**

The Assistant Director (GA)  
Food Safety and Standard Authority of India  
Ministry of Health & Family Welfare,  
FDA Bhavan, Kotla Road,  
New Delhi-110002

Ref. Your Tender No. \_\_\_\_\_  
dated \_\_\_\_\_

We, the undersigned have examined the above Tender Document, No. \_\_\_\_\_, dated \_\_\_\_\_, in conformity with your above referred document.

If our Tender is accepted, we undertake to perform the services as mentioned above.

We agree to keep our tender valid for acceptance as required in the Tender document or for subsequently extended period, if any agreed to by us. We also accordingly confirm to abide by this tender up to the aforesaid period and this Tender may be accepted any time before the expiry of the aforesaid period. We further confirm that, until a formal contract is executed, this Tender read with your written acceptance thereof within the aforesaid period shall constitute a binding contract between us.

We further understand that you are not bound to accept the lowest or any tender you may receive against your above-referred Tender enquiry.

We confirm that we do not stand deregistered/banned/blacklisted by any Central/State Government Deptt neither any investigation is pending/contemplated for corruption or unfair trade practices.

Brief of court/legal cases pending, if any, are following:

We confirm that we fully agree to the terms and conditions specified in above mentioned Tender documents, including amendment/ corrigendum if any.

(Name and designation) Duly authorised to sign Tender for and on behalf of  
bidder with company seal  
(Signature with date)

**Annexure - 2**

**BIDDER'S PROFILE:**

1.	Name of firm:	
2.	Bidder's name	
3.	Registered office address	
4.	Correspondence address	
5.	Telephone: Office - Residence Mobile No.	
6.	E-mail address & website	
7.	Tele-fax Number	
8.	VAT No.	
9.	PAN Number	
10.	<p style="text-align: center;">STRUCTURE AND ORGANIZATION The applicant is (a) an individual (b) a proprietary firm (c) a firm in partnership (d) a Limited Company or Corporation.</p> <p style="text-align: center;">(Pl attach attested copies of documents of registration / incorporation of your firm)</p>	

I / We hereby declare that the information furnished above is true and correct.

Place:

Date:

Signature of Bidder / Authorized signatory .....  
Name of the Bidder .....

(Seal of the Bidder)

**Annexure - 3**

**FINANCIAL STATUS**

Name of the Bidder \_\_\_\_\_

Description	Financial Years		
	2013-14	2014-15	2015-16
Annual Turnover			
Net Worth			
Current Assets			
Current Liabilities			
Total Revenues			
Profit Before Tax			
Profit After Tax			

1. Attach the copies of the audited balance sheets, including all related notes and income statement for the last three Financial Years as indicated above complying with the following conditions:
2. All such documents reflect the financial situation of the bidder and not sister or parent companies.

**SIGNATURE OF THE BIDDER WITH SEAL AND DATE**

**LETTER OF AUTHORITY**

PROFORMA FOR LETTER OF AUTHORITY FOR ATTENDING MEETING.

No.

Date:

Asstt Dir (GA), FSSAI,  
FDA Bhawan, 3<sup>rd</sup> floor,  
KotlaRaod,  
New Delhi-110002

Dear Sir,

We \_\_\_\_\_ hereby authorize following representative(s) to attend Technical bid opening & Price bid opening and for any other correspondence and communication against above Bid Document:

- 1) Name & Designation \_\_\_\_\_ Signature
- 2) Name & Designation \_\_\_\_\_ Signature

We confirm that we shall be bound by all commitments made by aforementioned authorised representatives.

Yours faithfully,

Signature

Name & Designation

For and on behalf of

Note: This letter of authority should be on the letterhead of the bidder and should be signed by a person competent and having the power of attorney to bind the bidder. Not more than two persons are permitted to attend Techno –commercial un-priced and Price bid opening.

**Price-Bid****TENDER FOR SUPPLY OF FURNITURE ITEMS AND OTHER MISC WORK, AT FDA  
BHAWAN, KOTLA ROAD, NEW DELHI-110002**

{Refer to Para-6 of Tender Notice and quote unit rate of description of Items (in quantity) as mentioned in Para-4 (Scope of Work) of tender Notice}.

<b>S.No.</b>	<b>Item Description</b>	<b>Unit</b>	<b>Qty</b>	<b>Unit Rate</b>	<b>Total Amount (in Rs.)</b>
1	Supplying and installation of high quality Porta Cabin with good and presentable finishing duly painted with such size so as to provide clear min 6x6 ft inside usable space adequate for two number of personnel. These are to be utilized as guard room at both entry/exit gates of FDA Bhawan on a newly made cement concrete base of the required size. The Height of Cabin will not be more than 7.5 ft. It will have clear visible window space of 24 inches' height on 03 sides. These should also have provision and installation of fan, electricity connection, LED tube light make Philips/Crompton/Syska or alike/equivalent good quality ISI mark brand and two small coolers of good quality make like Bajaj, Crompton, Symphony or equivalent make. It should be ready to use on turnkey basis with essential desk/storage space etc. as approved.	Nos	02		
2	Providing and installation of Iron Flag Pole at GF at the desired place with min height from the Ground Level between 18 to 20 ft. The Pole will be fully painted using rust free primer base and subsequent min two coats of good high quality enamel white color paint. It should also have clips/holders at four to five places to hold the rope. The base for floor is to be made of concrete (RCC) using cement coarse sand & grit in the ratio of 1:2:4. All Complete with finished small platform for operating the flag.	L.S.	01		
3	Providing and fixing of two fully automated remote controlled Boom Barriers with barrier rod length of 5 mtr. All Complete on turnkey basis ready to use.	Nos	02		
4	The Existing In/Out Mild Steel Gates are to be modified by fabricating a wicket gate (on single leaf on both sides i.e. total two). All Complete ready to use.	L.S.	02		
5	Total Amount				
6	Add : Applicable Taxes (indicate in detail )				
7	Grand Total Amount (INR)				

**SIGNATURE OF THE BIDDER**

**Performance Security**

**FORM OF BANK GUARANTEE FOR PERFORMANCE SECURITY**

(To be stamped in accordance with Stamps Act of India)

1. THIS DEED of Guarantee made this day of \_\_\_\_\_ between \_\_\_\_\_ (Name of the Bank) (here in after called the "Bank") of the one part and \_\_\_\_\_ (Name of the Department) (hereinafter called the "Department") of the other part.
2. WHEREAS \_\_\_\_\_ (Name of the Department) has awarded the contract for creation of porta cabins for guard room, supply and installation of fully automatic remote controlled Boom Barriers at Entry/Exist Gates of FDA Bhawan, Supply and Installation of Flag Pole and other misc. jobs of contract for Rs. \_\_\_\_\_ (Rupees in figures and words) (hereinafter called the "contract") to M/s \_\_\_\_\_ (Name of the contractor (hereinafter called the "contractor")).
3. AND WHRERAS THE Contractor is bound by the said Contract to submit to the Department a Performance Security for a total amount of Rs. \_\_\_\_\_ (Amount in figures and words).
4. NOW WE the Undersigned \_\_\_\_\_ (Name of the Bank) being fully authorized to sign and to incur obligations for and on behalf of and in the name of \_\_\_\_\_ (Full name of Bank), hereby declare that the said Bank will guarantee the Department the full amount of Rs. \_\_\_\_\_ (Amount in figures and words) as stated above.
5. After the Contractor has signed the aforementioned contract with the Department, the Bank is engaged to pay the Department, any amount up to and inclusive of the aforementioned full amount upon written order form the Department to indemnify the Department for any liability of damage resulting from any defects of shortcomings of the Contractor or the debts he may have incurred to any parties involved in the Works under the Contract mentioned above, whether these defects or shortcomings or debts are actual or estimated or expected. The bank will deliver the money required by the Department immediately on demand without delay without reference to the Contractor and without the necessity of a previous notice of or judicial or administrative procedures and without it being necessary to prove to the Bank the liability of damages resulting from any defects of shortcomings or debts of the Contractor. The bank shall pay to the Department any money so demanded notwithstanding any dispute /disputes raised by the Contractor in any suit of proceedings pending before any Court, Tribunal or Arbitrator(s) relating thereto and the liability under this guarantee shall be absolute and unequivocal.

6. THIS GUARANTEE is valid for a period of \_\_\_\_\_ months from the date of signing. (The initial period for which this Guarantee will be valid must be for at least six months longer than the anticipated expiry date of the Contract period).
7. At any time during the period in which this Guarantee is still valid, if the Department agree to grant a time of extension to the contractor or if the contractor fails to complete the required work and services within the time of completion as stated in the contract, or fails to discharge himself of the liability or damage or debts as stated under para-5 above, it is understood that the Bank will extend this Guarantee under the same conditions for the required time on demand by the Department and at the cost of the contractor.
8. The Guarantee hereinbefore contained shall not be affected by any change in the Constitution of the Bank of the contractor.
9. The Neglect of forbearance of the Department in enforcement of payment of any moneys, the payment where of is intended to be hereby secured or the given of time by the Department for the payment hereof shall in no way relieve the Bank of their liability under this deed.
10. The expressions "the Department", "the Bank" and "the Contractor" herein before used shall include their respective successor and assigns.

IN WITNESS whereof I/We of; the bank have signed and sealed this guarantee on the \_\_\_\_\_ day of \_\_\_\_\_ (Month) \_\_\_\_\_ (Year) being herewith duly authorized.

For and on behalf of  
the \_\_\_\_\_ Bank.

Signature of authorized Bank official

Name \_\_\_\_\_

Designation \_\_\_\_\_

I.D. No. \_\_\_\_\_

Stamp/ Seal of the Bank.

Signed, sealed and delivered for and on behalf of the Bank by the above named  
\_\_\_\_\_ in the presence of :

Witness- 1

Signature \_\_\_\_\_

Name \_\_\_\_\_

Address \_\_\_\_\_

Witness- 2

Signature \_\_\_\_\_

Name \_\_\_\_\_

Address \_\_\_\_\_

**CHECKLIST - FOR BIDDERS**

<b>S No.</b>	<b>Details</b>	<b>Yes / No</b>	<b>Remarks</b>
01.	Enclose DD for Rs. 100/- in favour of Sr. Accounts Officer, FSSAI towards the cost of Tender Documents in case downloaded from website		
02.	Draft/Banker's Cheque for Rs. 20,000/- (Rupees Sixty Thousand only) in favour of Sr. Accounts Officer, FSSAI towards EMD.		
03.	Tender Form : Annexure - 1		
04.	Tender document duly signed and stamped on each page.		
05.	Bidder Profile : Annexure - 2		
06.	Financial Status :Annexure - 3		
07.	Letter of Authority : Annexure - 4		
08.	Price-Bid Format : Annexure - 5		
09.	Power of attorney in favour of representative Signatory, if deployed		
10.	Enclosed Xerox copy of PAN Card		
11.	Enclosed Xerox copy of VAT / ST/CST Registration Certificate		
12.	Enclosed Xerox copy of Service Tax registration certificate		
13.	Attached the copies of the balance sheets, including all related notes and income statements (Trading/P&L A/c etc.) for the last three Financial years i.e. 2013-14, 2014-15 and 2015 - 16.		
14.	Enclosed copy of work orders of single contract at least 02 nos of job value of Rs.10 lakhs each for similar/identical nature of job in Govt./Public Sector Organisation.		
15.	Enclosed copies of Execution certificates issued by user Govt. Organisations.		

Note: Please note that in case if any of the documents mentioned in above is/are not enclosed, bid will be rejected summarily.

**SIGNATURE OF BIDDER WITH SEAL AND DATE**



List of Vendors/Contractors for issue of LTE

1. M/s Kamini Constructions  
A-81-A, 2<sup>nd</sup> Floor,  
Lajpat Nagar, New Delhi -110024
2. M/s Mangalam Construction  
B -12/692, Ganesh Nagar – II  
Shakarpur Delhi – 110092
3. Sh. Manmohan Singh  
26- Ram Nagar, Krishna Nagar,  
Delhi – 110051
4. Sh. Brij Gopal Mann,  
191-D, Pocket – C,  
Siddhartha Extension,  
New Delhi – 110014
5. M/s Kamal Constructions Co.  
Shop No.17, DDA Market,  
Niti Bagh, New Delhi – 110049.
6. M/s Ganesh Parquet  
C6 B/76, JanakPuri,  
New Delhi – 110058
7. M/s Girdhari Lal Chauhan & Sons  
RZ-C-3/6, Mahavir Enclave,  
Palam Road, New Delhi-110 045