



F. No. GA-30011/16/2021-Gr.Admin-FSSAI
FOOD SAFETY AND STANDARDS AUTHORITY OF INDIA
MINISTRY OF HEALTH AND FAMILY WELFARE
3RD FLOOR, FDA BHAWAN, KOTLA ROAD,
NEW DELHI-110002.

Dated, the 4th Feb, 2022

TENDER NOTICE

**INVITING BIDS FOR CARRYING OUT MISC CIVIL & OTHER WORK AT FSSAI, FDA
BHAWAN, KOTLA ROAD, NEW DELHI-110002**

Food Safety and Standards Authority of India (FSSAI) invites **online bids** from reputed & experienced contractors registered with Govt/Semi Govt Organisations and should have working experience in Delhi/NCR for carrying out civil and electrical work at FDA Bhawan area, Kotla Road, New Delhi – 110002 as per details indicated in Part-II of this RFP.

02. The bids are to be submitted in two parts viz Technical and Commercial/Price Bid. Technical bid will contain Bid Security Declaration (BSD), an undertaking for acceptance of all terms and conditions, qualification document, stamp/signed RFP and the Price Bid which will be as per the prescribed format (BoQ for price bid attached separately at online portal).

03. Tender document containing detailed specifications, terms & conditions are available on FSSAI's *website: www.fssai.gov.in*. and on *CPP Portal viz Govt e-procurement system at etenders.gov.in*. The same can also be obtained from GA Division, FSSAI, 3rd Floor, FDA Bhawan, Kotla Road, New Delhi free of cost.

04. The duly filled in Tender Document with relevant supporting documents addressed to Director (GA), FSSAI, 3rd Floor, FDA Bhawan, Kotla Road, New Delhi 110002 may be submitted online on or before **02 March, 2022 by 1100hrs**.

05. **Address for communication:** Assistant Director (GA), Food Safety and Standards Authority of India (FSSAI), 3rd Floor, FDA Bhawan, Kotla Road, New Delhi - 110002 (email: gadmin@fssai.gov.in).

Director (General Administration)
Food Safety and Standards Authority of India

F. No. GA-30011/16/2021-Gr.Admin-FSSAI
FOOD SAFETY AND STANDARDS AUTHORITY OF INDIA
MINISTRY OF HEALTH AND FAMILY WELFARE
3RD FLOOR, FDA BHAWAN, KOTLA ROAD,
NEW DELHI-110002.

Dated, the 4th Feb, 2022

TENDER NOTICE

**INVITING BIDS FOR CARRYING OUT MISC CIVIL & OTHER WORK AT FSSAI, FDA
BHAWAN, KOTLA ROAD, NEW DELHI-1100021.**

This RFP is divided into five Parts as follows:

- (a) **Part I** – Contains General Information and Instructions for the Bidders about the RFP such as the time, place of submission and opening of tenders, Validity period of tenders, etc.
- (b) **Part II** – Contains essential details of the works/services required, such as the Technical Specifications, Delivery Period, Mode of Delivery and Consignee details.
- (c) **Part III** – Contains Standard Conditions of RFP.
- (d) **Part IV** – Contains Special Conditions applicable to this RFP and which will also form part of the contract with the successful Bidder.
- (e) **Part V** – Contains Evaluation Criteria and Format for Price Bids.

2. This RFP is being issued with no financial commitment and the FSSAI reserves the right to change or vary any part thereof at any stage. FSSAI also reserves the right to withdraw the RFP, should it become necessary or considered appropriate at any stage without assigning any reason thereof.

PART I – GENERAL INFORMATION

1. **Last Date and Time for Depositing the Bids.** 02 March, 2022 at 1100 hrs.

The Bids, both Technical and Commercial should be submitted online by due date and time. The responsibility to ensure this lies with the Bidder.

2. **Manner of Depositing the Bids.** Bids are to be submitted online on CPP Portal.

3. **Time and Date for Opening of Bids.** Bids will be opened at 1200 hrs on 02-03-2022. If due to any exigency, the due date for opening of the Bids is declared a closed holiday, the Bids will be opened on the next working day at the same time or on any other day/ time.

4. **Opening of Bids.** Bids will be opened as per above given schedule. Please note that only the Technical Bid would be opened on the time and date mentioned above. The financial Bid of only those firms will be opened, whose Technical Bids are found compliant/suitable after Technical Evaluation is done.

5. **Submission of Bids**

(a) Bids against this RFP are required to be submitted, as stated above, under a two-bid system as per the technical requirements indicated in **Part – II of this RFP**. The technical bids are to be accompanied with BSD and other related supporting documents.

(b) Commercial bids of only the technically qualified bidders would be opened/considered and no representation in this regard shall be entertained.

6. **Clarification of RFP.** Bidders may seek clarifications in writing regarding this RFP document within ten days (10 days) of issue of RFP i.e. by **18 Feb, 2022**. FSSAI shall respond in writing to any such request for clarifications and all such clarifications shall be posted on the official website of FSSAI i.e. www.fssai.gov.in and also on CPP portal. It is recommended that all bidders physically inspect the venue for the proposed work and services to get an accurate estimation of the requirements, prior to submission of their Bids.

7. **Pre-Bid Conference.** A pre bid meeting will be held on **18-02-2022 at 11 AM** in the office of Food Safety and Standards Authority of India at 3rd Floor, FDA Bhawan, Kotla Road, New Delhi - 110 002, to clarify issues and to answer queries on any matter pertaining to the bid that may be raised. The bidders willing to attend the pre-bid conference are requested to inform the FSSAI beforehand in writing or through email. They may also bring their queries in writing which could also be sent through email not later than two days before the scheduled date of pre-bid meeting. The bidders are requested to examine the Qualifying and Technical requirements of the Bid Documents so as to avoid any confusion/scope of not adhering to fulfilling the required conditions and submission of supporting documents along with the bid. In case bidders choose to offer or suggest better features/specifications/design etc; and concept/material to be used the same shall be discussed by the bidders in the pre-bid meeting and bidders shall also clearly spell out the advantages and superiority of going by such deviations, if they consider it more appropriate and necessary for better execution of the proposed work. The documentary evidence for offering such suggestions with justification shall have to be submitted to FSSAI during the pre-bid meeting. Based on FSSAI's confirmation on these points, bidder will submit its offer and will not be allowed to make any further technical deviation at the time of submission of technical offer. Minutes of pre-bid conference/meeting, including the text of the queries raised and the responses/suggestions given, together with any responses prepared after the meeting, will be transmitted without delay to all purchasers of the bidding documents and/or published on FSSAI's website www.fssai.gov.in and on CPP Portal. Any changes which may become necessary as a result of pre-bid meeting may be made by the FSSAI exclusively through the issue of an addendum and not through the minutes of the pre bid meeting. **It may be noted that non-attendance at the pre bid meeting will not be a cause for disqualification of a bidder and is purely voluntary.** The maximum number of participants from an applicant, who chooses to attend the Pre-Bid Conference, shall not be more than two persons. The representatives attending the Pre-Bid Conference shall be in possession of an authority letter, duly signed by the authorised signatory of his/her organisation.

8. During evaluation and comparison of bids, the FSSAI may, at its discretion, ask the bidder for a clarification on his bid. No post-bid clarification by the bidder will be entertained.

9. Canvassing by the Bidder in any form, unsolicited letter and post-tender correction may invoke summary rejection of the bid and the bidder may be banned from submitting bids for next five years. Conditional tenders will be rejected.

10. **Validity of Bids.** The Bids should remain valid for a period of **60 days** from the last date of submission of the Bids.

11. **Earnest Money Deposit/Bid Security Declaration (BSD).** Bidders are required to submit Bid Security Declaration (BSD) in lieu of Earnest Money Deposit (EMD). If the bidders does not honour the terms and condition they will not be permitted to participate in any tender for the next ten years.

12. **Rejection of Bids.** Canvassing by the Bidder in any form, unsolicited letter and post-tender correction may invoke summary rejection of bid. Conditional tenders will be rejected. Bids not submitted as per prescribed format will also be rejected.

PART II – ESSENTIAL DETAILS OF ITEMS/SERVICES REQUIRED

Introduction. FSSAI intends to get various works done like covering of building shafts with fibre sheets by putting MS Frame structure, supply, installation and commissioning/operation of AMF panel for 500KVA Gen Set to have auto run facility, creation of rain harvesting system to manage water logging, new bore-well and misc petty civil/electrical jobs.

The details of work description with estimated quantities which would be required for the proposed renovation work is given below for reference: -

S.No.	Item Description	Unit	Qty
1	Removal of existing GI/CI Pipes from shafts on terrace of FDA Bhawan including disposal of malba etc. from all four shafts at site	L.S.	1
2	Brick work with common burnt clay F.P.S. (non modular) bricks of class designation 7.5 with Cement Mortar 1:4 (1cement : 4coarse sand)	cum	4
3	Providing and laying in position cement concrete of specified grade excluding the cost of centering and shuttering - All work up to plinth level :-		
(i)	1:2:4 (1 cement : 2 coarse sand (zone-III) derived from natural sources : 4 graded stone aggregate 20 mm nominal size derived from natural sources.	cum	0.8
4	Structural steel work riveted, bolted or welded in built up sections, trusses and framed work, including cutting, hoisting, fixing in position and applying a priming coat of approved steel primer all complete	kg	900
5	Painting with synthetic enamel paint of approved brand and manufacture to give an even shade : Two or more coats on new work	Sqm	80

6	15 mm cement plaster on the rough side of single or half brick wall of mix : 1:4 (1 cement: 4 fine sand)	sqm	30
7	Providing & fixing UV stabilised fiberglass reinforced plastic sheet roofing up to any pitch, including fixing with polymer coated 'J' or 'L' hooks, bolts & nuts 8mm dia. G.I plain/bitumen washers complete but excluding the cost of purlins, rafters, trusses etc. The sheets shall be manufactured out of 2400 TEX panel rovigs incorporating minimum 0.3% ultra-violet stabiliser in resin system under approximately 2400 psi and hot cured. They shall be of uniform pigmentation and thickness without air pockets and shall conform to IS 10192 and IS 12866. The sheets shall be opaque or translucent, clear or pigmented, textured or smooth as specified :- 2 mm thick flat	sqm	120
8	Supplying, laying, testing and commissioning of given size of copper conductor 11 KV grade armored insulated LT Cable including necessary cleats clamps etc.on wall surface as required. (i) 3.5 Core 50 sqmm AL Arm XLPE Cable	Rmt	40
9	Supplying and making end termination with brass compression gland and aluminium lugs for following size of PVC insulated and PVC sheathed / XLPE aluminium conductor cable of 1.1 KV grade as required.	Nos	2
10	Providing and fixing following rating and breaking capacity and pole MCCB with thermomagnetic release and terminal spreaders in existing cubicle panel board including drilling holes in cubicle panel, making connections, etc. as required. 100 A, 16 KA, TPMCCB	Nos	1
11	Providing and fixing 6 SWG dia G.I. wire on surface or in recess for loop earthing as required.	Rmtr	80
12	500KVA AMF PANEL	Nos.	1
	DESIGNING, SUPPLYING AND TESTING OF FOLLOWING FRONT OPERATED IN DOOR TYPE FRONT OPERATED SWITCH BOARDS FABRICATED OUT OF 14/16 GAUGE CRCA SHEET STEEL AND POWDER COATED (SIMENS GRAY 7035) Make : VNT/DHN/BBN		
A	MAIN INCOMING SUPPLY		
i	1000A 4P 50KA EDO ACB MICROPROCESSOR BASED Make : L&T/ABB/Schnelder		1
ii	UNDER VOLTAGE RELAY Make : L&T/ABB/Schnelder		1
iii	TNC SWITCH Make : L&T/ABB/Schnelder		1
iv	3PHASE VAF METER Make : Trinity		1
v	6A SP MCB 10 KA Make : L&T/ABB/Schnelder		5

vi	AUX. CONTACTOR Make : L&T/ABB/Schnelder		2
vii	ADD ON BOLCK Make : L&T/ABB/Schnelder		2
viii	INDICATING LIGHT RED, YELLOW Make : ESBEE		2
ix	INDICATING LIGHT BLUE Make : ESBEE		1
x	ON/OFF INDICATING LIGHT Make : ESBEE		2
xi	A/M SELECTOR SWITCH Make : Salzer		1
xii	NETURAL LINK Reputed Make		2
xiii	1000/5 CL-1 CT Make : Savior		3
B	DG INCOMER;-1		
i	1000A 4P 50KA EDO ACB MICROPROCESSOR BASED Make : L&T/ABB/Schnelder		1
ii	UNDER VOLTAGE RELAY Make : L&T/ABB/Schnelder		1
iii	TNC SWITCH Make : L&T/ABB/Schnelder		1
iv	3PHASE VAF METER Make : Trinity		1
v	6A SP MCB 10 KA Make : L&T/ABB/Schnelder		5
vi	AUX. CONTACTOR 2NO,2NC Make : L&T/ABB/Schnelder		2
vii	ADD ON BOLCK Make : L&T/ABB/Schnelder		2
viii	INDICATING LIGHT RED, YELLOW Make : Esbee		2
ix	INDICATING LIGHT BLUE Make : Esbee		1
x	ON/OFF INDICATING LIGHT Make : Esbee		2
xi	NETURAL LINK Reputed Make		2
xii	1000/5 CL-1 CT Make : Savior		3
C	AMF LOGIC:-		
i	AMF RELAY (Make : Procom)		1
ii	16A DP MCB 10KA Make : L&T/ABB/Schnelder		1
iii	PLA REALY 14PIN WITH BASE Make : L&T/ABB/Schnelder		2
iv	REALY CARD Make : Trinity/Procom		2

v	ON/OFF TOGGLE SWITCH Make : L&T/ABB/Schneider		1
vi	6A SP MCB 10KA C-CURVE Make : L&T/ABB/Schneider		4
vii	NEUTRAL LINK (Reputed Make)		2
viii	ON, INDUCITOR LIGHT Make : L&T/ABB/Schneider		4
ix	12V/24V BATTERY CHARGER Make : Mamahi/Nippon		1
x	CRENK RELAY (Reputed Make)		2
xi	TERMINAL BLOCK 6MM2 (Reputed Make)		10
D	BUS BAR		
	1200AMP TPN 415 VOLTS COLOR CODED AL. BUSBAR (Reputed Make)	Set	1
E	MISCELLANEOUS FOR 500KVA AMF PANEL		
i	Nuts, Bolts, Washers, Ferul Numbers, Cable Ties, Tie Base, Copper PVC Control Wire, Copper Thimbles, Panel Locks, I-Hooks, PVC Tape, Insulators E-type, L-Type , Round Type, MCB Chanel, Pvc Chanel, Connector Chanel,Connectors, Gasket etc.	Set	1
14	Providing and Supplying of wooden waterproof top stain less steel base Round Shape standing tables for eating outside cafeteria premises 600mm dia and standard height.	Nos	6
15	Cannopy (Flexible)/Retractable Awning Expandable min 7ft and width covering 15ft length (horizontal) with waterproof material having aluminium frame with rolling/expansion : All Complete	sqft	105
16	Surge Protection Devices Type 1+2 (Three Phase) with inbuilt fuse Make : DEHNvenCI+ DEHNgap Model No:961205 & 961185 (3+1 = 1 Set)	Nos	6
17	Surge Protection Devices Type 1+2 (Single Phase) with inbuilt fuse Make : DEHNvenCI + DEHNgap Model No.961205 & 961185 (1+1 = 1 Set)	Nos	6
18	Surge Protection Devices Type 2 with inbuilt fuse Make DEHNguard Model No.952342 / 952322	Nos	10
19	Surge Protection Data Line (RJ-45) Make DEHNpatch Model No.929126	Nos	10
20	Waterproofing work on terrace of FDA Bhawan using Asian Paints cement based waterproofing membrane with three layer coating including fibre mesh and protection plaster.	sqm	400

21	Gents and Ladies Toilet walls and ceiling paint old work (Internal and External). Repairs of old existing ceiling by replacing gypsum boards in Toilets. Total area approx 200 sqm. All Complete	L.S.	1
22	Steel work in built up tubular (round, square or rectangular hollow tubes etc.) trusses etc., including cutting, hoisting, fixing in position and applying a priming coat of approved steel primer, including welding and bolted with special shaped washers etc. complete		
i	Hot finished seamless type tubes	Kg	500
23	Boring/drilling bore well of required dia for casing/ strainer pipe, by suitable method prescribed in IS: 2800 (part I), including collecting samples from different strata, preparing and submitting strata chart/ bore log, including hire & running charges of all equipments, tools, plants & machineries required for the job, all complete as per direction of concerned official upto 90Mtr depth.		
a	All types of soil 300 mm dia	Rmtr	100
b	Rocky strata including Boulders 300mm dia	Rmtr	20
24	Supplying, assembling, lowering and fixing in vertical position in bore well, unplasticized PVC medium well casing (CM) pipe of required dia, conforming to IS: 12818, including required hire and labour charges, fittings & accessories etc. all complete, for all depths, as per directions		
a	100 mm nominal size dia	Rmtr	100
b	150 mm nominal size dia	Rmtr	30
25	Supplying, assembling, lowering and fixing in vertical position in bore well unplasticized PVC medium well screen (RMS) pipes with ribs, conforming to IS: 12818, including hire & labour charges, fittings & accessories etc. all complete, for all depths, as per direction of the concerned official		
a	100 mm nominal size dia	Rmtr	50
26	Supplying, filling, spreading & leveling stone boulders of size range 5 cm to 20 cm, in recharge pit, in the required thickness, for all leads & lifts, all complete as per direction	cum	1
27	Supplying, filling, spreading & leveling gravels of size range 5 mm to 10 mm, in the recharge pit, over the existing layer of boulders, in required thickness, for all leads & lifts, all complete as per direction	cum	0.5
28	Supplying, filling, spreading & leveling coarse sand of size range 1.5 mm to 2 mm in recharge pit, in required thickness over gravel layer, for all leads & lifts, all complete as per direction	cum	0.5
29	Gravel packing in tubewell construction in accordance with IS: 4097, including providing gravel fine/ medium/ coarse, in required grading & sizes as per actual requirement, all complete as per direction	cum	1
30	Development of tube well in accordance with IS : 2800 (part I) and IS:11189, to establish maximum rate of usable water yield without sand content (beyond permissible limit), with required capacity air compressor, running the compressor for required time till well is fully developed, measuring yield of well by "V" notch method or any other approved method, measuring static level & draw down etc. by step draw down method, collecting water samples	hr	24

	& getting tested in approved laboratory, i/c disinfection of tubewell, all complete, including hire & labour charges of air compressor, tools & accessories etc., all as per requirement and direction		
31	Providing and fixing M.S. clamp of required dia to the top of casing/housing pipe of tube-well as per IS: 2800 (part I), including necessary bolts & nuts of required size complete.		
a	100mm Clamp	Nos	4
b	150mm Clamp	Nos	1
32	Providing and fixing Bail plug/ Bottom plug of required dia to the bottom of pipe assembly of tube-well as per IS:2800 (part I).		
a	100 mm dia	Nos	1
33	Providing and fixing G.I. pipes complete with G.I. fittings and clamps, i/c cutting and making good the walls etc.		
a	15 mm dia nominal bore	Rmtr	25
b	25 mm dia nominal bore	Rmtr	30
34	Providing and fixing gun metal gate valve with C.I. wheel of approved quality (screwed end) :		
a	25 mm nominal bore	Nos	2
35	Supply and Lowering of single phase 3hp 240V submersible pump with all required accessories including top clamp, service wires (2x2.5sqmm water proof) with GI Pipe 40mm (50 Mtr approx length) with all required accessories as per site requirement.	L.S.	1
36	Supply and Laying of 2x4sqmm PVC insulated PVC sheathed armour cable of 1.1kv grade directly in ground including excavation and refilling etc as required. All completed	Rmtr	20
37	Providing and fixing G.I. pipes complete with G.I. fittings including trenching and refilling etc. 50 mm dia nominal bore	Mtr	80
38	Making connection of G.I. distribution branch with G.I. main of following sizes by providing and fixing tee, including cutting and threading the pipe etc. complete : 50 to 80 mm nominal bore	Each	2.00
39	Providing and fixing gun metal gate valve with C.I. wheel of approved quality (screwed end): 50 mm nominal bore	Each	2.00

40	Constructing masonry Chamber 30x30x50 cm inside, in brick work in cement mortar 1:4 (1 cement :4 coarse sand) for stop cock, with C. I. cement mortar 1:4 (1 cement :4 coarse sand) for stop cock, with C. I. surface box 100x100 x75 mm (inside) with hinged cover fixed in cement concrete slab 1:2:4 mix (1 cement : 2 coarse sand : 4 graded stone aggregate 20 mm nominal size), i/c necessary excavation, foundation concrete 1:5:10 (1 cement : 5 fine sand : 10 graded stone aggregate 40mm nominal size) and inside plastering with cement mortar 1:3 (1 cement : 3 coarse sand) 12mm thick, finished with a floating coat of neat cement complete as per standard design : With common burnt clay F.P.S.(non modular) bricks of class designation 7.5	Each	2.00
41	Painting G.I. pipes and fittings with two coats of anti-corrosive bitumastic paint of approved quality : 50 mm diameter pipe	Mtr	80
42	Providing and filling sand of grading zone V or coarser grade, allround the G.I. pipes in external work : 50 mm diameter pipe	Mtr	80
43	Providing and fixing G.I. Union in G.I. pipe including cutting and threading the pipe and making long screws etc. complete (New work) : 50 mm nominal bore	Each	2
44	Providing and fixing following rating and breaking capacity and pole MCCB with thermomagnetic release and terminal spreaders in existing cubicle panel board including drilling holes in cubicle panel, making connections, etc. as required.		
(i)	200 A, 25 KA, TPMCCB	Each	2
(ii)	100 A, 16KA, TPMCCB	Each	3
45	Laying and fixing of one number PVC insulated and PVC sheathed / XLPE power cable of 1.1 KV grade of following size on wall surface as required. Above 95 sq. mm and upto 185 sq. mm (clamped with 25/40x3mm MS flat clamp)	Mtr	80
46	Supplying and making end termination with brass compression gland and aluminium lugs for following size of PVC insulated and PVC sheathed / XLPE aluminium conductor cable of 1.1 KV grade as required.	Each	2
47	Providing and fixing 6 SWG dia G.I. wire on surface or in recess for loop earthing as required.	Mtr	160

2. Eligibility Criteria for Technical Bid:

To be eligible to participate in the said tender enquiry, the tenderer must fulfil the following technical requirements/criteria: -

2.1 The Bidder must have an established permanent setup in Delhi/New Delhi (submit company profile/details indicating location/office address with proof).

2.2 Tender fees: No tender fee is payable.

2.3 **Bid Security Declaration (BSD):** Bid Security Declaration in lieu of EMD is to be submitted as per given format. **However, the bidding agencies having valid MSE registration or registered with the Central Purchase Organisation or the concerned Ministry or Department are exempted to deposit BSD.**

2.4 Tender offers received without BSD shall be rejected straightway and will not be considered.

2.5 **Firm's Registration:** Bidder must be registered for Income tax/possession of PAN, GST, ESI & PF/EPF. (Attach supportive document viz copy of Registrations with all agencies).

- 2.6 The person signing the tender document on behalf of the agency, shall attach with the tender a proper Power of Attorney, duly executed, stating that he has the authority to bind in all the matters pertaining to the contract, including the arbitration clause.
- 2.7 The bidding firm/agency/company should be an Indian Firm/Agency/Company of Indian origin having been incorporated/in existence for the minimum period of seven years as on date of tender document. (attach supportive documentary proof indicating existence date).
- 2.8 The bidding establishments should be registered with Govt/Semi Govt Organisation under composite category viz CPWD/PWD/MES/Railways etc having authorisation to undertake project/work as per norms applicable and (ii) interested PSUs companies (Public Sector Undertakings), (attach supporting document as proof).
- 2.9 The bidding agency should have successfully completed or substantially completed similar works during last seven years ending last day of month previous to the one in which applications are invited should be either of the following: -
- (a) Three similar completed works costing not less than the amount equal to 16.50 Lakhs
or
 - (b) Two similar completed works costing not less than the amount equal to 21 Lakhs
or
 - (c) One similar completed work costing not less than the amount equal to 33 Lakhs.
with the following criteria: -
- Substantial completion of work shall be based on 80 (eighty) per cent (value wise) or more works completed under the contract.
- (Attach copies of supporting documents like work order/work completion report etc. In case of ongoing project satisfactory performance report should be submitted).
- 2.10 The agency and its associated subsidiaries should not have been blacklisted by any agency or involved in any pending government investigation directly for corruption or unfair trade practices etc (Separate undertaking to be submitted by the bidder).
- 2.11 The bidding agency should submit ITR or Turnover certificate, duly certified by Chartered Accountant (CA) for the last three financial years viz 2018-19 (i.e. Assessment Year 2019-2020), 2019-20 (i.e. Assessment Year 2020-2021) & 2020-21 (i.e. Assessment Year 2021-2022).

Desirable Criteria

- 2.14 The bidding firm with MSME registration will also be an added advantage and given preference in selection.**

Part-III

Standard condition of RFP - May be referred for standard terms of RFP

The Bidder is required to give confirmation of their acceptance of the Standard Conditions of the Request for Proposal mentioned below which will automatically be considered as part of the Contract/Work order concluded with the successful Bidder (i.e. contractor/contractor in the contract), as selected by the FSSAI. Failure to do so may result in rejection of the Bid submitted by the Bidder.

1. **Law:** The Contract shall be considered and governed by and interpreted in accordance with the laws of the Republic of India.

2. **Effective Date of the Contract:** The contract shall come into effect on the date of signatures of both the parties on the contract viz acceptance of work order (Effective Date) and shall remain valid until the completion of the obligations of the parties under the contract. The deliveries and supplies and performance of the services shall commence from the effective date of the contract. The work/services to be completed in 35 days' time which will be calculated from the effective date of contract.

3. **Arbitration:** All disputes or differences arising out of or in connection with the Contract shall be settled by bilateral discussions. Any dispute, disagreement or question arising out of or relating to the Contract or relating to construction or performance, which cannot be settled amicably, may be resolved through arbitration. Appointment of Arbitrator shall be made by mutual consent, failing which Arbitrator shall be appointed under Arbitration Act/Min of Law & Justice.

4. **Penalty for use of Undue influence:**The Contractor undertakes that he has not given, offered or promised to give, directly or indirectly, any gift, consideration, reward, commission, fees, brokerage or inducement to any person in service of the FSSAI or otherwise in procuring the Contracts or forbearing to do or for having done or forborne to do any act in relation to the obtaining or execution of the present Contract or any other Contract with the Government of India for showing or forbearing to show favour or disfavour to any person in relation to the present Contract or any other Contract with the Government of India. Any breach of the aforesaid undertaking by the Contractor or any one employed by him or acting on his behalf (whether with or without the knowledge of the Contractor) or the commission of any offers by the Contractor or anyone employed by him or acting on his behalf, as defined in Chapter IX of the Indian Penal Code, 1860 or the Prevention of Corruption Act, 1986 or any other Act enacted for the prevention of corruption shall entitle the FSSAI to cancel the contract and all or any other contracts with the Contractor and recover from the Contractor the amount of any loss arising from such cancellation. The decision of the FSSAI or his nominee to the effect that a breach of the undertaking had been committed shall be final and binding on the Contractor. Giving or offering of any gift, bribe or inducement or any attempt at any such act on behalf of the Contractor towards any officer/employee of the FSSAI or to any other person in a position to influence any officer/employee of the FSSAI for showing any favour in relation to this or any other contract, shall render the Contractor to such liability/ penalty as the FSSAI may deem proper, including but not limited to termination of the contract, imposition of penal damages, forfeiture of the Bank Guarantee and refund of the amounts paid by the FSSAI.

5. **Agents / Agency Commission:** The Contractor confirms and declares to FSSAI that the Contractor has not engaged any individual or firm, whether Indian or foreign whatsoever, to intercede, facilitate or in any way to recommend to the award of the contract to the Contractor; nor has any amount been paid, promised or intended to be paid to any such individual or firm in respect

of any such intercession, facilitation or recommendation. The Contractor agrees that if it is established at any time to the satisfaction of the FSSAI that the present declaration is in any way incorrect or if at a later stage it is discovered by the FSSAI that the Contractor has engaged any such individual/firm, and paid or intended to pay any amount, gift, reward, fees, commission or consideration to such person, party, firm or institution, whether before or after the signing of this contract, the Contractor will be liable to refund that amount to the FSSAI.

6. **Access to Books of Accounts:** In case it is found to the satisfaction of the FSSAI that the Contractor has engaged an Agent or paid commission or influenced any person to obtain the contract as described in clauses relating to Agents/Agency Commission and penalty for use of undue influence, the Contractor, on a specific request of the FSSAI, shall provide necessary information/inspection of the relevant financial documents/information.

7. **Non-disclosure of Contract documents:** Except with the written consent of the FSSAI/Contractor, other party shall not disclose the contract or any provision, specification, plan, design, pattern, sample or information thereof to any third party.

8. **Liquidated Damages:** In the event of the Contractor's failure to submit the Bonds, Guarantees and Documents, supply the stores/goods, installation of equipment, training, etc as specified in this contract, the FSSAI may, at his discretion, withhold any payment until the completion of the contract. The FSSAI may also deduct from the CONTRACTOR as agreed, liquidated damages to the sum of 0.5% of the contract price of the delayed/undelivered stores/services mentioned above for every three days of delay or part thereof, subject to the maximum value of the Liquidated Damages being not higher than 10% of the value of delayed stores.

9. **Termination of Contract:** The FSSAI shall have the right to terminate this Contract in part or in full in any of the following cases: -

- (a) The delivery of the material or required works and services is/are delayed for causes not attributable to Force Majeure for more than one week after the scheduled delivery/work/services.
- (b) The Contractor is declared bankrupt or becomes insolvent.
- (c) The FSSAI has noticed that the selected agency/Contractor has utilised the services of any Indian/Foreign agent in getting this contract and paid any commission to such individual/company etc.
- (d) There is undue & wilful delay in supply of required material for the work resulting delay in completion of the work by the expected schedule as agreed upon.
- (e) As per decision of the Arbitration Tribunal.
- (f) Non-compliance of applicable statutory obligations, as per law of land by contractor/selected firm.

10. **Notices:** Any notice required or permitted by the contract shall be written in the Hindi or English languages and may be delivered personally or may be sent by registered pre-paid mail/airmail/e-mail, addressed to the last known address of the party to whom it is sent.

11. **Transfer and Sub-letting:** The Contractor has no right to give, bargain, sell, assign or sublet or otherwise dispose of the Contract or any part thereof, as well as to give or to let a third party take benefit or advantage of the present Contract or any part thereof.

12. **Patents and other Industrial Property Rights:** The prices stated in the present Contract shall be deemed to include all amounts payable for the use of patents, copyrights, registered charges,

trademarks and payments for any other industrial property rights. The Contractor shall indemnify the FSSAI against all claims from a third party at any time on account of the infringement of any or all the rights mentioned in the previous paragraphs, whether such claims arise in respect of manufacture or use. The Contractor shall be responsible for the completion of the supplies including spares, tools, technical literature and training aggregates irrespective of the fact of infringement of the supplies, irrespective of the fact of infringement of any or all the rights mentioned above.

13. **Amendments:** No provision of present Contract shall be changed or modified in any way (including this provision) either in whole or in part except by an instrument in writing made after the date of this Contract and signed on behalf of both the parties and which expressly states to amend the present Contract.

14. **Taxes and Duties:** Applicable tax viz GST will be paid as applicable. All bidders are to adhere to the existing GST provisions and any other tax related law of land.

15. **Arbitration:** All disputes or differences arising out of or in connection with the Contract shall be settled by bilateral discussions. Any dispute, disagreement or question arising out of or relating to the Contract or relating to construction or performance, which cannot be settled amicably, may be resolved through arbitration. Appointment of Arbitrator shall be made by mutual consent, tailing which Arbitrator shall be appointed under Arbitration Act/Min of Law & Justice.

Part IV – Special Conditions of RFP

The Bidder is required to give confirmation of their acceptance of Special Conditions of the RFP mentioned below which will automatically be considered as part of the Contract concluded with the successful Bidder (i.e. Contractor in the Contract) as selected by the FSSAI. Failure to do so may result in rejection of Bid submitted by the Bidder.

1. **Performance Guarantee:** The Bidder will be required to furnish a Performance Guarantee by way of Bank Guarantee through a scheduled commercial bank for a sum equal to 3% of the contract value within 5 days of receipt of the confirmed order. Performance Bank Guarantee (PBG) should be valid up to minimum 60 days beyond the date of completion of all contractual obligations including defect liability/warranty period. PBG can also be furnished in the form of a Bank Draft/Bankers' Cheque or Fixed Deposit Receipt if the successful bidder wishes to. The specimen of PBG is given at Annexure-6 attached to this Tender. The Performance Bank Guarantee shall be considered open upon receipt by the FSSAI's Bank. In case any claims or any other contract obligations are outstanding, the selected contractor will extend the Performance Bank Guarantee as asked for by the FSSAI till such time as the Contractor settles all claims and completes all contract obligations. The Performance Bank Guarantee will be subject to encashment by the FSSAI and shall be refunded after successful discharging of all obligations relating to the award of work. In case the conditions regarding adherence to delivery schedule, settlement of claims and other provisions of the contract are not fulfilled by the Contractor, the same would be adjusted from the available PBG.

2. **Terms of Payment**

No advance payment will be made to the selected contractor. The payment to the selected Contractor will be released on satisfactory work completion i.e. after satisfactory completion of entire works, Supply/installation and commissioning of all items as per RFP and removal of all

malba/leftovers etc from site and submission of Indemnity Bond on Rs.100/- e-stamp paper towards guarantee for all purpose for one year for the work done and items supplied.

3. Paying Authority:

(a) Paying Authority will be Accounts Division, FSSAI, 3rd Floor, FDA Bhavan, New Delhi-110 002. The payment of bills will be made on submission of the following documents by the selected Contractor along with the bill:

- (i) Ink-signed copy of bill/Invoice
- (ii) Copy of Supply Order/Contract
- (iii) Job Completion Certificate
- (i) Performance Bank guarantee
- (ii) Details for electronic payment viz Account holder's name, Bank name, Branch name and address, Account type, Account number, IFSC code, MICR code
- (iii) Indemnity Bond (on Rs.100 e-stamp paper)

4. The selected agency is to bear the cost of Water and Electricity consumed during currency of contract/execution of work either on actual consumption basis, in case feasibility of separate electricity sub meter at site or as decided by FSSAI in lump sum. For water charges 1% of the total cost of work (excluding tax component i.e. GST). In case the water supply is self-arranged by the agency, the same will not be charged.

5. Force Majeure clause

a. Neither party shall bear responsibility for the complete or partial non-performance of any of its obligations (except for failure to pay any sum which has become due on account of receipt of goods under the provisions of the present contract), if the non-performance results due to Force Majeure like Flood, Fire, Earth Quake and other acts of God as well as War, Military operation, blockade, Acts or Actions of State Authorities or any other circumstances beyond the control of parties that have arisen after the award of the present contract. This would also include Pandemic situation/lock down imposed.

b. In such circumstances the time stipulated for the performance of an obligation under the present contract is extended correspondingly for the period of time of action of these circumstances and their consequences.

c. The party for which it becomes impossible to meet obligations under this contract due to Force Majeure, is to notify in written form the other party of the beginning and cessation of the above circumstances immediately, but in any case not later than 10 (Ten) days from the moment of their beginning.

d. If the impossibility of complete or partial performance of an obligation lasts for more than the prescribed time frame of the exhibition, either party hereto reserves the right to terminate the contract totally or partially upon giving prior written notice to the other party of the intention to terminate without any liability other than reimbursement on the terms provided in the agreement for the goods/services received.

6. Penalty Clause

The selected agency would be required to meet standard for all the works & services set by the FSSAI. Any breach of timelines or failure to carry out any work as per quality & quantity requirements will result in imposition of penalty equivalent to maximum 10% of the total agreed price of the contract and taking action under clause 1 of part IV relating to encashment & forfeiture of Performance Guarantee. FSSAI reserves the right to get the allied works/services done by any other agency at the risk and cost of the selected bidder. Further in case of delay in work/services beyond reasonable and acceptable reasons/circumstances, damages equivalent to 0.50% of the total cost for each week of such delay shall be recovered. The decision of FSSAI in this regard will be final.

Other Conditions/Guidelines

7. Miscellaneous jobs/works to be carried out during the currency of contract: -

- (a) All the items supplied and material used for the said works/items as mentioned in part-II of the RFP above and other allied jobs whatsoever may be needed for satisfactory completion of work shall be of good quality/brand with ISI mark and safe to use as per approved make.
- (b) All the items and their connected accessories, wires, joints will be as per IS norms specified by BIS and during the course of work and in case of any misuse/mishandling by any worker or manpower deployed by the selected contractor, causing any damage/fault or snag, the same will be restored/repared/replaced by him, as the case may be.
- (c) The Upkeep and Clean-up of the complete infrastructure while carrying out the work shall be carried out every morning and evening so as to avoid any spreading of waste material/items etc.
- (d) The Cleaning Process will be carried out by using the mechanical/electrical devices as far as possible by the experienced staff during the installation and commissioning period by the selected agency.
- (e) If the performance of the selected service Agency is not found satisfactory, FSSAI reserves the right to cancel the contract unilaterally at any stage and the selected Agency will not be entitled to any claim of damage, compensation etc.
- (f) The actual date of commencement of work will be reckoned from the date of signing of the Agreement/acceptance of work order.
- (g) The Selected Agency would indemnify FSSAI against any loss of property or life or any kind of accident, fire etc during the execution of the contract.
- (h) The bidder shall include in the bid for the provision of all labour, materials, tools, supplies, equipment, services, facilities, supervision, administration, works contract tax, licenses, permits, insurances, bonds and any other tax/levy as may be applicable, incidentals and all other things necessary to perform and incidental to the performance of the work in accordance with the contract documents to the satisfaction of the Empanelled Experts/Consultants and FSSAI.

Statutory Conditions of the Contract (Applicable in case of Successful Bidder)

1. The contractor shall be responsible for all commissions and omissions on part of work force engaged for the purpose of execution of work. The FSSAI shall not be responsible in any manner whatsoever, in matter of injury/death/health etc. of the contractor's manpower deployed for performing the job under the award.
2. The contractor shall be solely responsible to comply with all statutory security requirements in respect of manpower engaged and FSSAI shall not be a party to any dispute arising out of such deployment by the contractor.
3. The work force deployed by the contractor under this contract shall be the employee/manpower of the contractor and in no circumstance shall have any claim of employment with the FSSAI.
 - (i) All the material used shall be of good quality as per standard practice and safe to use.
 - (ii) All electrical cables/connectors/switchboards panel, switches, sockets, telephone/fax/Internet lines will be of ISI or as per the good quality specifications/norms of well renowned makes such as Havel's, Roma Modular, Anchor or equivalent or as per approved brand only and their laying will be completely covered, safe and tamper proof to avoid any chance for short-circuit/accident etc.
 - (iii) The routine Upkeep and Clean-up of the complete infrastructure/working area while carrying out the construction/repair work/renovation work shall be carried out every morning and evening so as to avoid any spreading of waste material/items/empties and construction material etc.
 - (iv) The Cleaning Process will be carried out by using the mechanical/electrical devices by the experienced staff and manual means should be engaged during the construction period by the selected agency.
 - (v) If the performance of the selected Agency is not found satisfactory during the validity of the contract, FSSAI reserves the right to cancel the contract unilaterally at any stage and no claim of damage etc from the selected Agency will be entertained or admissible.
 - (vi) The actual date of commencement of work will be reckoned from the date of signing of the Agreement/acceptance of work order and all the assigned work will be completed in 35 days.
 - (vii) The Selected Agency would indemnify FSSAI against any loss of property or life or any kind accident, fire etc during the execution of the contract.
 - (viii) The bidder shall include for the provision of all labour, materials, tools, supplies, equipment, services, facilities, supervision, administration, works contract tax, licenses, permits, insurances, bonds and any other tax/levy as may be applicable, incidentals and all other things necessary to perform and incidental to the performance of the work in strict accordance with the contract documents to the satisfaction of the Architect/ Consultants and Owner i.e. FSSAI.

4. **Affidavit.** An affidavit (on e-stamp paper of Rs. 10/-) is required to be submitted by the successful bidder regarding the fact that the persons employed by the contractor for the outsourcing in relation to the conduct of the proposed work/services be the employees of the bidder for all the intents and purposes and, in no case shall be a relationship of employer-employee between the said persons and the FSSAI shall accrue implicitly and explicitly and the bidder shall also be solely responsible for providing all the statutory benefit to the personnel employed by it. The affidavit should also contain a declaration that bidder shall make payment of compensation under the Workmen's Compensation Act-1923, Industrial Dispute Act-1947, Minimum Wages Act-1936, 1948 or any other applicable Acts or Enactments in case of injury or death of any of its workers while at work or otherwise due to contractor's directions/any other job. The affidavit should also contain a declaration that the bidder shall take care all other statutory liabilities & obligations as well in the sincerest manner and shall solely be responsible for the same.

Part V – Evaluation Criteria & Price Bid issues

1. **Evaluation Criteria**

- (a) Only those Bids will be evaluated which are found to be fulfilling the eligibility and qualifying requirements of the RFP.
- (b) The technical bids be supported by documentary proof of technically qualifying laid down criteria. For commercial bids, the offers should be restricted to only commercial/price aspects. The rates per unit as per items/qty mentioned in Price Bid Format and the total cost for the entire work scope as mentioned in RFP be quoted as per directive format attached. Applicable GST will be paid extra and therefore the rates not to be mentioned inclusive of GST component.
- (c) The Lowest Bid will be decided upon the overall total lowest price quoted by the particular bidder as per the Commercial/Price Bid Performa Annexed to this Tender enquiry/RFP. *The ultimate cost to the FSSAI would be the deciding factor for ranking of bids.* All columns/guidelines of the Commercial/Price Bids shall be filled in by the bidder and no column should be left blank.
- (d) If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price will prevail and the total price will be corrected. If there is a discrepancy between words and figures, the amount in words will prevail for calculation of price.
- (f) The Lowest Acceptable Bid will be considered further for placement of contract / Supply Order after complete clarification and price negotiations as decided by the FSSAI. The FSSAI will have the right to award contracts to different Bidders for being lowest in particular items. The FSSAI also reserves the right to do Apportionment of Quantity, if it is convinced that Lowest Bidder is not in a position to supply full quantity in stipulated time.

2. Bid documents may be submitted in the agency's letter head/Covering letter containing the following documents: -

Annexure – 1	:	Tender Form and Bid Security Declaration (BSD)
Annexure – 2	:	Bidder's profile
Annexure – 3	:	Financial Status
Annexure – 4	:	Letter of authority
Annexure – 5	:	Financial Bid (indicative) Separate BoQ to be filled online as provided
Annexure – 6	:	Performance Security (Bank Guarantee)
Annexure – 7	:	Check List for Bidders

3. With a view to assist the prospective bidders in formulation of their quotes, the following are enclosed: -

(a) Tender Form, Bidders' Profile, BSD, Financial Status, Letter of Authority, Performance Guarantee/Security Format and Checklist

.... Annexure-I
to Annexure VII

(b) Price Bid Format

...Annexure - 5

Director (General Administration)
Food Safety and Standards Authority of India

Encls: Annexures 1 to 7

Tender Form

To,

The Director (GA)
Food Safety and Standard Authority of India
Ministry of Health & Family Welfare,
FDA Bhawan, Kotla Road,
New Delhi-110002

Ref. Your Tender No. _____
dated _____

We, the undersigned have examined the above Tender Document, No. _____, dated _____(if any), for carrying out the work relating to renovation of conference hall, supply & installation of furniture & fixtures, audio visual, civil and other misc works at 3rd floor of FDA Bhawan, Kotla Road, New Delhi-110002 in conformity with your above referred document.

If our Tender is accepted, we undertake to perform the services as mentioned above.

We agree to keep our tender valid for acceptance as required in the Tender document or for subsequently extended period, if any agreed to by us. We also accordingly confirm to abide by this Tender up to the aforesaid period and this Tender may be accepted any time before the expiry of the aforesaid period. We further confirm that, until a formal contract is executed, this Tender read with your written acceptance thereof within the aforesaid period shall constitute a binding contract between us.

We further understand that you are not bound to accept the lowest or any tender you may receive against your above-referred Tender enquiry.

We confirm that we do not stand deregistered/banned/blacklisted by any Central/State Government Departments/offices.

Brief of court/legal cases pending, if any, are following:

We confirm that we fully agree to the terms and conditions specified in above mentioned Tender documents, including amendment/ corrigendum if any.

(Signature with date)

(Name and designation) Duly authorised to sign Tender for and on behalf of bidder with
company seal

BID SECURITY DECLARATION

No.....

Date.....

To

Assistant Director (GA) (hereinafter called "The Owner")
FOOD SAFETY AND STANDARDS AUTHORITY OF INDIA

Ref.: Tender No., dated

I, have been authorized by M/s to furnish the bid for your tender for Supply, Installation and Commissioning of Electrical Items and I am aware that the firm will be suspended by 10 years if I withdraw/modify the bid or if I fail to sign and honor the contract as per the tender documents.

Stamp & Sign of Bidder

BIDDER'S PROFILE:

1.	Name of firm:	
2.	Bidder's name	
3.	Registered office address	
4.	Correspondence address	
5.	Telephone: Office – Residence Mobile No.	
6.	E-mail address & website	
7.	Tele-fax Number	
8.	GST No.	
9.	PAN Number	
10.	STRUCTURE AND ORGANIZATION The applicant is (a) an individual (b) a proprietary firm (c) a firm in partnership (d) a Limited Company or Corporation. (Please attach attested copies of documents of registration / incorporation of your firm)	

I / We hereby declare that the information furnished above is true and correct.

Place:

Date:

Signature of Bidder / Authorized signatory

Name of the Bidder

(Seal of the Bidder)

FINANCIAL STATUSName of the Bidder

Description	Financial Years		
	2018-19	2019-20	2020-21
Annual Turnover			
Net Worth			
Current Assets			
Current Liabilities			
Total Revenues			
Profit Before Tax			
Profit After Tax			

1. Attach the copies of financial statements, duly certified, including all related notes and income statement for the last three Financial Years as indicated above complying with the following conditions.
2. All such documents reflect the financial situation of the bidder and not sister or parent companies.

SIGNATURE OF THE BIDDER WITH SEAL AND DATE

LETTER OF AUTHORITY

PROFORMA FOR LETTER OF AUTHORITY FOR ATTENDING MEETING.

No.

Date:

Director (GA),
FDA Bhawan, 3rd floor,
Kotla Road,
New Delhi-110002

Dear Sir,

We _____ hereby authorize following representative(s) to attend Technical bid opening & Price bid opening and for any other correspondence and communication against above Bid Document:

- 1) Name & Designation _____ Signature
- 2) Name & Designation _____ Signature

We confirm that we shall be bound by all commitments made by aforementioned authorised representatives.

Yours faithfully,

Signature

Name & Designation

For and on behalf of

Note: This letter of authority should be issued by the bidder in writing & duly signed by a person competent and having the power of attorney to bind the bidder. Not more than two persons are permitted to attend Techno –commercial un-priced and Price bid opening.

Price-Bid

**INVITING BIDS FOR CARRYING OUT MISC CIVIL & OTHER WORK AT FSSAI, FDA
BHAWAN, KOTLA ROAD, NEW DELHI-110002**

(Refer to Scope/description of works/goods (in quantity) as mentioned in Part-II of tender Notice).

S.No.	Item Description	Unit	Qty	Unit Rate	Amount (in Rs.)
1	Removal of existing GI/CI Pipes from shafts on terrace of FDA Bhawan including disposal of malba etc. from all four shafts at site	L.S.	1		
2	Brick work with common burnt clay F.P.S. (non modular) bricks of class designation 7.5 with Cement Mortar 1:4 (1cement : 4coarse sand)	cum	4		
3	Providing and laying in position cement concrete of specified grade excluding the cost of centering and shuttering - All work up to plinth level :-				
(i)	1:2:4 (1 cement : 2 coarse sand (zone-III) derived from natural sources : 4 graded stone aggregate 20 mm nominal size derived from natural sources.	cum	0.8		
4	Structural steel work riveted, bolted or welded in built up sections, trusses and framed work, including cutting, hoisting, fixing in position and applying a priming coat of approved steel primer all complete	kg	900		
5	Painting with synthetic enamel paint of approved brand and manufacture to give an even shade : Two or more coats on new work	Sqm	80		
6	15 mm cement plaster on the rough side of single or half brick wall of mix : 1:4 (1 cement: 4 fine sand)	sqm	30		
7	Providing & fixing UV stabilised fiberglass reinforced plastic sheetroofing up to any pitch, including fixing with polymer coated 'J' or 'L'hooks, bolts & nuts 8mm dia. G.I plain/bitumen washers completebut excluding the cost of purlins, rafters, trusses etc. The sheets shall be manufactured out of 2400 TEX panel rovigs incorporating minimum 0.3% ultra-violet stabiliser in resin system under approximately 2400 psi and hot cured. They shall be of uniform pigmentation and thickness without air pockets and shall conform to IS 10192 and IS 12866.The sheets shall be opaque or translucent, clear or pigmented, textured or smooth as specified :- 2 mm thick flat	sqm	120		

8	Supplying, laying, testing and commissioning of given size of copper conductor 11 KV grade armored insulated LT Cable including necessary cleats clamps etc.on wall surface as required. (i) 3.5 Core 50 sqmm AL Arm XLPE Cable	Rmt	40		
9	Supplying and making end termination with brass compression gland and aluminium lugs for following size of PVC insulated and PVC sheathed / XLPE aluminium conductor cable of 1.1 KV grade as required.	Nos	2		
10	Providing and fixing following rating and breaking capacity and pole MCCB with thermomagnetic release and terminal spreaders in existing cubicle panel board including drilling holes in cubicle panel, making connections, etc. as required. 100 A, 16 KA,TPMCCB	Nos	1		
11	Providing and fixing 6 SWG dia G.I. wire on surface or in recess for loop earthing as required.	Rmtr	80		
12	500KVA AMF PANEL	Nos.	1		
	DESIGNING, SUPPLYING AND TESTING OF FOLLOWING FRONT OPERATED IN DOOR TYPE FRONT OPERATED SWITCH BOARDS FABRICATED OUT OF 14/16 GAUGE CRCA SHEET STEEL AND POWDER COATED (SIMENS GRAY 7035) Make : VNT/DHN/BBN				
A	MAIN INCOMING SUPPLY				
i	1000A 4P 50KA EDO ACB MICROPROCESSOR BASED Make : L&T/ABB/Schnelder		1		
ii	UNDER VOLTAGE RELAY Make : L&T/ABB/Schnelder		1		
iii	TNC SWITCH Make : L&T/ABB/Schnelder		1		
iv	3PHASE VAF METER Make : Trinity		1		
v	6A SP MCB 10 KA Make : L&T/ABB/Schnelder		5		
vi	AUX. CONTACTOR Make : L&T/ABB/Schnelder		2		
vii	ADD ON BOLCK Make : L&T/ABB/Schnelder		2		
viii	INDICATING LIGHT RED, YELLOW Make : ESBE		2		
ix	INDICATING LIGHT BLUE Make : ESBE		1		
x	ON/OFF INDICATING LIGHT Make : ESBE		2		
xi	A/M SELECTOR SWITCH Make : Salzer		1		

xii	NETURAL LINK Reputed Make		2		
xiii	1000/5 CL-1 CT Make : Savior		3		
B	DG INCOMER;-1				
i	1000A 4P 50KA EDO ACB MICROPROCESSOR BASED Make : L&T/ABB/Schneider		1		
ii	UNDER VOLTAGE RELAY Make : L&T/ABB/ Schneider		1		
iii	TNC SWITCH Make : L&T/ABB/ Schneider		1		
iv	3PHASE VAF METER Make : Trinity		1		
v	6A SP MCB 10 KA Make : L&T/ABB/ Schneider		5		
vi	AUX. CONTACTOR 2NO,2NC Make : L&T/ABB/ Schneider		2		
vii	ADD ON BOLCK Make : L&T/ABB/ Schneider		2		
viii	INDICATING LIGHT RED, YELLOW Make : Esbee		2		
ix	INDICATING LIGHT BLUE Make : Esbee		1		
x	ON/OFF INDICATING LIGHT Make : Esbee		2		
xi	NETURAL LINK Reputed Make		2		
xii	1000/5 CL-1 CT Make : Savior		3		
C	AMF LOGIC:-				
i	AMF RELAY (Make : Procom)		1		
ii	16A DP MCB 10KA Make : L&T/ABB/Schnelder		1		
iii	PLA REALY 14PIN WITH BASE Make : L&T/ABB/Schnelder		2		
iv	REALY CARD Make : Trinity/Procom		2		
v	ON/OFF TOGLLE SWTCH Make : L&T/ABB/Schnelder		1		
vi	6A SP MCB 10KA C-CURVE Make : L&T/ABB/Schnelder		4		
vii	NEUTRAL LINK (Reputed Make)		2		
viii	ON, INDUCITOR LIGHT Make : L&T/ABB/Schnelder		4		
ix	12V/24V BATTERY CHARGER Make : Mamahi/Nippon		1		
x	CRENK RELAY (Reputed Make)		2		
xi	TERMINAL BLOCK 6MM2 (Reputed Make)		10		

D	BUS BAR				
	1200AMP TPN 415 VOLTS COLOR CODED AL. BUSBAR (Reputed Make)	Set	1		
E	MISCELLANEOUS FOR 500KVA AMF PANEL				
i	Nuts, Bolts, Washers, Ferul Numbers, Cable Ties, Tie Base, Copper PVC Control Wire, Copper Thimbles, Panel Locks, I-Hooks, PVC Tape, Insulators E-type, L-Type , Round Type, MCB Chanel, Pvc Chanel, Connector Chanel,Connectors, Gasket etc.	Set	1		
14	Providing and Supplying of wooden waterproof top stain less steel base Round Shape standing tables for eating outside cafeteria premises 600mm dia and standard height.	Nos	6		
15	Cannopy (Flexible)/Retractable Awning Expandable min 7ft and width covering 15ft length (horizontal) with waterproof material having aluminium frame with rolling/expansion : All Complete	sqft	105		
16	Surge Protection Devices Type 1+2 (Three Phase) with inbuilt fuse Make : DEHN ven CI+ DEHN gap Model No:961205 & 961185 (3+1 = 1 Set)	Nos	6		
17	Surge Protection Devices Type 1+2 (Single Phase) with inbuilt fuse Make : DEHN ven CI + DEHN gap Model No.961205 & 961185 (1+1 = 1 Set)	Nos	6		
18	Surge Protection Devices Type 2 with inbuilt fuse Make DEHN guard Model No.952342 / 952322	Nos	10		
19	Surge Protection Data Line (RJ-45) Make DEHN patch Model No.929126	Nos	10		
20	Waterproofing work on terrace of FDA Bhawan using Asian Paints cement based waterproofing membranes with three layer coating including fibre mesh and protection plaster.	sqm	400		
21	Gents and Ladies Toilet walls and ceiling paint old work (Internal and External). Repairs of old existing ceiling by replacing gypsum boards in Toilets. Total area approx 200 sqm. All Complete	L.S.	1		
22	Steel work in built up tubular (round, square or rectangular hollow tubes etc.) trusses etc., including cutting, hoisting, fixing in position and applying a priming coat of approved steel primer, including welding and bolted with special shaped washers etc. complete				
i	Hot finished seamless type tubes	Kg	500		

23	Boring/drilling bore well of required dia for casing/strainer pipe, by suitable method prescribed in IS: 2800 (part I), including collecting samples from different strata, preparing and submitting strata chart/bore log, including hire & running charges of all equipments, tools, plants & machineries required for the job, all complete as per direction of concerned official upto 90Mtr depth.				
a	All types of soil 300 mm dia	Rmtr	100		
b	Rocky strata including Boulders 300mm dia	Rmtr	20		
24	Supplying, assembling, lowering and fixing in vertical position in bore well, unplasticized PVC medium well casing (CM) pipe of required dia, conforming to IS: 12818, including required hire and labour charges, fittings & accessories etc. all complete, for all depths, as per directions				
a	100 mm nominal size dia	Rmtr	100		
b	150 mm nominal size dia	Rmtr	30		
25	Supplying, assembling, lowering and fixing in vertical position in bore well unplasticized PVC medium well screen (RMS) pipes with ribs, conforming to IS: 12818, including hire & labour charges, fittings & accessories etc. all complete, for all depths, as per direction of the concerned official				
a	100 mm nominal size dia	Rmtr	50		
26	Supplying, filling, spreading & leveling stone boulders of size range 5 cm to 20 cm, in recharge pit, in the required thickness, for all leads & lifts, all complete as per direction	cum	1		
27	Supplying, filling, spreading & leveling gravels of size range 5 mm to 10 mm, in the recharge pit, over the existing layer of boulders, in required thickness, for all leads & lifts, all complete as per direction	cum	0.5		
28	Supplying, filling, spreading & leveling coarse sand of size range 1.5 mm to 2 mm in recharge pit, in required thickness over gravel layer, for all leads & lifts, all complete as per direction	cum	0.5		
29	Gravel packing in tube-well construction in accordance with IS: 4097, including providing gravel fine/ medium/ coarse, in required grading & sizes as per actual requirement, all complete as per direction	cum	1		
30	Development of tube well in accordance with IS : 2800 (part I) and IS:11189, to establish maximum rate of usable water yield without sand content (beyond permissible limit), with required capacity air compressor, running the compressor for required time till well is fully developed, measuring yield of well by "V" notch method or any other approved method, measuring static level & draw down etc. by step draw down method, collecting water samples & getting tested in approved laboratory, i/c disinfection of tube-	hr	24		

	well, all complete, including hire & labour charges of air compressor, tools & accessories etc., all as per requirement and direction				
31	Providing and fixing M.S. clamp of required dia to the top of casing/housing pipe of tube-well as per IS: 2800 (part I), including necessary bolts & nuts of required size complete.				
a	100mm Clamp	Nos	4		
b	150mm Clamp	Nos	1		
32	Providing and fixing Bail plug/ Bottom plug of required dia to the bottom of pipe assembly of tube-well as per IS:2800 (part I).				
a	100 mm dia	Nos	1		
33	Providing and fixing G.I. pipes complete with G.I. fittings and clamps, i/c cutting and making good the walls etc.				
a	15 mm dia nominal bore	Rmtr	25		
b	25 mm dia nominal bore	Rmtr	30		
34	Providing and fixing gun metal gate valve with C.I. wheel of approved quality (screwed end) :				
a	25 mm nominal bore	Nos	2		
35	Supply and Lowering of single phase 3hp 240V submersible pump with all required accessories including top clamp, service wires (2x2.5sqmm water proof) with GI Pipe 40mm (50 Mtr approx length) with all required accessories as per site requirement.	L.S.	1		
36	Supply and Laying of 2x4sqmm PVC insulated PVC sheathed armour cable of 1.1kv grade directly in ground including excavation and refilling etc as required. All completed	Rmtr	20		
37	Providing and fixing G.I. pipes complete with G.I. fittings including trenching and refilling etc. 50 mm dia nominal bore	Mtr	80		
38	Making connection of G.I. distribution branch with G.I. main of following sizes by providing and fixing tee, including cutting and threading the pipe etc. complete : 50 to 80 mm nominal bore	Each	2.00		
39	Providing and fixing gun metal gate valve with C.I. wheel of approved quality (screwed end): 50 mm nominal bore	Each	2.00		

40	Constructing masonry Chamber 30x30x50 cm inside, in brick work in cement mortar 1:4 (1 cement :4 coarse sand) for stop cock, with C. I. cement mortar 1:4 (1 cement :4 coarse sand) for stop cock, with C. I. surface box 100x100 x75 mm (inside) with hinged cover fixed in cement concrete slab 1:2:4 mix (1 cement : 2 coarse sand : 4 graded stone aggregate 20 mm nominal size), i/c necessary excavation, foundation concrete 1:5:10 (1 cement : 5 fine sand : 10 graded stone aggregate 40mm nominal size) and inside plastering with cement mortar 1:3 (1 cement : 3 coarse sand) 12mm thick, finished with a floating coat of neat cement complete as per standard design : With common burnt clay F.P.S.(non modular) bricks of class designation 7.5	Each	2.00		
41	Painting G.I. pipes and fittings with two coats of anti-corrosive bitumastic paint of approved quality : 50 mm diameter pipe	Mtr	80		
42	Providing and filling sand of grading zone V or coarser grade, all round the G.I. pipes in external work : 50 mm diameter pipe	Mtr	80		
43	Providing and fixing G.I. Union in G.I. pipe including cutting and threading the pipe and making long screws etc. complete (New work) : 50 mm nominal bore	Each	2		
44	Providing and fixing following rating and breaking capacity and pole MCCB with thermomagnetic release and terminal spreaders in existing cubicle panel board including drilling holes in cubicle panel, making connections, etc. as required.				
(i)	200 A, 25 KA, TPMCCB	Each	2		
(ii)	100 A, 16KA, TPMCCB	Each	3		
45	Laying and fixing of one number PVC insulated and PVC sheathed / XLPE power cable of 1.1 KV grade of following size on wall surface as required. Above 95 sq. mm and upto 185 sq. mm (clamped with 25/40x3mm MS flat clamp)	Mtr	80		
46	Supplying and making end termination with brass compression gland and aluminium lugs for following size of PVC insulated and PVC sheathed / XLPE aluminium conductor cable of 1.1 KV grade as required.	Each	2		
47	Providing and fixing 6 SWG dia G.I. wire on surface or in recess for loop earthing as required.	Mtr	160		

SIGNATURE OF BIDDER WITH SEAL AND DATE

Performance Security

FORM OF BANK GUARANTEE FOR PERFORMANCE SECURITY

(To be stamped in accordance with Stamps Act of India)

1. THIS DEED of Guarantee made this day of _____ between _____ (Name of the Bank) (here in after called the “Bank”) of the one part and _____ (Name of the Department) (hereinafter called the “Department”) of the other part.
2. WHEREAS _____ (Name of the Department) has awarded the contract for covering of building shafts with fibre sheets by putting MS Frame structure, supply, installation and commissioning/operation of AMF panel for 500KVA Gen Set to have auto run facility, creation of rain harvesting system to manage water logging, new bore-well and misc petty civil/electrical jobs at & around FDA Bhawan, Kotla Road, New Delhi –110 002.
3. with allied misc jobs for Rs. _____ (Rupees in figures and words) (hereinafter called the “contract”) to M/s _____ (Name of the contractor (hereinafter called the “contractor”)).
4. AND WHEREAS THE Contractor is bound by the said Contract to submit to the Department a Performance Security for a total amount of Rs. _____ (Amount in figures and words).
5. NOW WE the Undersigned _____ (Name of the Bank) being fully authorized to sign and to incur obligations for and on behalf of and in the name of _____ (Full name of Bank), hereby declare that the said Bank will guarantee the Department the full amount of Rs. _____ (Amount in figures and words) as stated above.
6. After the Contractor has signed the aforementioned contract with the Department, the Bank is engaged to pay the Department, any amount up to and inclusive of the aforementioned full amount upon written order form the Department to indemnify the Department for any liability of damage resulting from any defects of shortcomings of the Contractor or the debts he may have incurred to any parties involved in the Works under the Contract mentioned above, whether these defects or shortcomings or debts are actual or estimated or expected. The bank will deliver the money required by the Department immediately on demand without delay without reference to the Contractor and without the necessity of a previous notice of or judicial or administrative procedures and without it being necessary to prove to the Bank the liability of damages resulting from any defects of shortcomings or debts of the Contractor. The bank shall pay to the Department any money so demanded notwithstanding any dispute /disputes raised by the Contractor in any suit of proceedings pending before any Court, Tribunal or Arbitrator(s) relating thereto and the liability under this guarantee shall be absolute and unequivocal.
7. THIS GUARANTEE is valid for a period of _____ months from the date of signing. (The initial period for which this Guarantee will be valid must be for at least six months longer than the anticipated expiry date of the Contract period).

8. At any time during the period in which this Guarantee is still valid, if the Department agree to grant a time of extension to the contractor or if the contractor fails to complete the works within the time of completion as stated in the contract, or fails to discharge himself of the liability or damage or debts as stated above, it is understood that the Bank will extend this Guarantee under the same conditions for the required time on demand by the Department and at the cost of the contractor.
9. The Guarantee hereinbefore contained shall not be affected by any change in the Constitution of the Bank of the contractor.
10. The Neglect of forbearance of the Department in enforcement of payment of any moneys, the payment where of is intended to be hereby secured or the given of time by the Department for the payment hereof shall in no way relieve the Bank of their liability under this deed.
11. The expressions “the Department”, “the Bank” and “the Contractor” herein before used shall include their respective successor and assigns.

IN WITNESS whereof I/We of; the bank has signed and sealed this guarantee on the _____ day of _____ (Month) _____ (Year) being herewith duly authorized.

For and on behalf of
the _____ Bank.

Signature of authorized Bank official

Name _____

Designation _____

I.D. No. _____

Stamp/ Seal of the Bank.

Signed, sealed and delivered for and on behalf of the Bank by the above named _____ in the presence of:

Witness- 1

Signature _____

Name _____

Address _____

Witness- 2

Signature _____

Name _____

Address _____

CHECKLIST - FOR BIDDERS

S No.	Details	Yes / No	Remarks
01.	Bid Security Declaration in lieu of EMD to be attached.		
02.	Tender Form : Annexure – 1 along with Bid Security Declaration (BSD)		
03.	Tender document duly signed and stamped on each page.		
04.	Bidder Profile – : Annexure – 2		
05.	Financial Status : Annexure – 3		
06.	Letter of Authority : Annexure–4		
07.	Price-Bid : Annexure – 5		
08.	Power of attorney in favour of Signatory		
09.	Enclosed Xerox copy of PAN Card		
10.	Enclosed Xerox copy of GST Registration Certificate		
11.	Enclosed Xerox copy of EPF/ESI Registration Certificates		
12.	Attached the copies of the financial statements, including all related notes and income statement for the last three Financial years i.e. 2018-19, 2019-20 and 2020–21 or turnover certificate duly certified by CA.		
13.	Enclosed copy of work order/ contract with satisfactory work completion certificate and in case of ongoing project/work satisfactory performance certificate as per details mentioned in Part-II of the tender document.		

Note : **Please note that the above check list is an indicative for ready reference of the bidders. To fulfil the eligibility criteria please see RFP in detail.**

SIGNATURE OF BIDDER WITH SEAL AND DATE