

**No. E-12017/01/2017-HR**  
Food Safety and Standards Authority of India  
(A Statutory Authority under Ministry of Health & Family Welfare, Govt. of India)  
(HR Division)  
FDA Bhavan, Kotla Road, New Delhi-110 002

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Dated, The 19<sup>th</sup> January, 2017

**CIRCULAR**

**Subject: Inviting applications on deputation in the Food Safety and Standards Authority of India on transfer on deputation on Foreign Service terms - reg.**

The Food Safety and Standards Authority of India (FSSAI) is an autonomous Statutory Authority set up under the Food Safety and Standards Act, 2006 for laying down science based standards for articles of food and to regulate their manufacture, storage, distribution, sale and import, to ensure availability of safe and wholesome food for human consumption.

2. FSSAI proposes to fill positions on transfer on deputation on Foreign Service terms basis as per the details contained in Annexure-I. Officer fulfilling the eligibility criteria & experience as stipulated in Annexure-I may apply in the prescribed format (Annexure-II) through proper channel. The candidates who fulfil eligibility criteria and possessing requisite experience may apply in the prescribed format (Annexure-II) alongwith the supporting documents.

3. The period of deputation would be initially for three years. Further extension beyond three years would be subject to performance evaluation in the organization. The terms of deputation including pay of the officials selected on deputation will be governed by provisions laid down in the Department of Personnel and Training's Office Memorandum No.6/8/2009-Estt.(Pay II) dated 17<sup>th</sup> June, 2010 and other orders/guidelines issued in this regard from time to time. The period of deputation, in case of employees already on deputation in another ex-cadre post including the period of deputation held immediately preceding this appointment in the same or some other organization/Department shall not exceed seven years. The maximum age limit for appointment on deputation shall be 56 years on the last day of receiving the applications. The upper age limit may be relaxed in exceptional cases of meritorious candidates.

4. The Food Authority reserves the right not to fill up all or any of the vacancies or to cancel the advertisement at any stage.

Cont..2/-

  
19/01/2017

5. Application alongwith declaration duly signed and accompanied by the requisite personal data in Annexure- II, supported by certificate/ documents, should reach to the Assistant Director (HR), Food Safety & Standards Authority of India, FDA Bhawan, New Delhi- 110002 latest by **28.02.2017**.



(Vinay Kumar Tarun)  
Assistant Director  
Tel. 011-23214135

To

1. All Ministries/Departments/Organisations of Govt. of India/State Govt./UTs/  
Autonomous Bodies as per list.
2. IT Division, FSSAI- for uploading on FSSAI's Website.

## ANNEXURE – I

## Posts proposed to be filled up in FSSAI on transfer on deputation basis

Post Code	Post/ Pay Band + Grade Pay	No of Posts	Eligibility/experience
01.	<b>Scientist Group IV(3)</b> [PB-3] (15600-39100) + GP 7600/-	02	<p>Officers from Central or State Governments or Autonomous Bodies and;</p> <p>(i) holding analogous or equivalent posts on regular basis; or</p> <p>(ii) with at least five years regular service in Pay Band 3 (Rs. 15600-39100) with grade pay Rs.6600 or equivalent; or</p> <p>(iii) with at least 10 years regular service in Pay Band 3 (Rs. 15600-39100) with grade pay Rs. 5400 or equivalent and</p> <p>(iv) possessing the following educational qualification and experience:-</p> <p>(a) Master's Degree or equivalent from a recognised university or institution in field of Chemistry/Bio chemistry/Food Technology/ Edible Oil Technology/ Microbiology/ Dairy Technology/ Agriculture Sciences/ Veterinary Science/ Biotechnology/ Nutrition/ Toxicology/ Nano Technology or any other related disciplines with eight <b>years</b> experience of working in research and development in Laboratory/ Research Institutions/ Scientific Organisation in the field of food science/ standards/ safety out of which at least four years should be as group leader or in a supervisory capacity and should have handled food science related programmes involving planning, development and coordination; or</p> <p>(b) Doctorate Degree in any of the aforesaid subjects with six years experience of working in research and development tin Laboratories/ Research Institutions/ Scientific Organisation in the field of food science/ standards/ safety out of which three years should be as group leaver or in supervisory capacity and should have handled food science related programmes involving planning, development and coordination.</p>

Post Code	Post/ Pay Band + Grade Pay	No of Posts	Eligibility/experience
02.	<b>Scientist Group IV (2)</b> [PB-3] (15600-39100) + GP 6600/-	02	<p>Officers from Central or State Governments or Autonomous Bodies and;</p> <p>(i) holding analogous or equivalent posts on regular basis; or</p> <p>(ii) with at least six years regular service in Pay Band 3 (Rs. 15600-39100) with grade pay Rs.5400 or equivalent; and</p> <p>(iii) possessing the following educational qualification and experience:-</p> <p>(a) Master's Degree or equivalent from a recognised university or institution in field of Chemistry/Bio chemistry/Food Technology/ Edible Oil Technology/ Microbiology/ Dairy Technology/ Agriculture Sciences/ Veterinary Science/ Bio-technology/ Nutrition/ Toxicology/ Nano Technology or any other related disciplines with eight years experience of working in research and development in Laboratory/ Research Institutions/ Scientific Organisation in the field of food science/ standards/ safety out of which at least two years should be as group leader or in a supervisory capacity and should have handled food science related programmes involving planning, development and coordination; or</p> <p>(b) Doctorate Degree in any of the aforesaid subjects with six years experience of working in research and development in Laboratories/ Research Institutions/ Scientific Organisation in the field of food science/ standards/ safety out of which two years should be as group leader or in supervisory capacity and should have handled food science related programmes involving planning, development and coordination.</p>
03.	<b>Scientist Group IV(1)</b> [PB-3] (15600-39100) + GP 5400/-	02	<p>Officers from Central or State Governments/ Autonomous possessing the following educational qualification and experience:-</p> <p>(a) Master's Degree or equivalent from a recognised university or institution in field of Chemistry/Bio chemistry/Food Technology/ Edible Oil Technology/ Microbiology/ Dairy Technology/ Agriculture Sciences/ Veterinary Science/ Bio-technology/ Nutrition/ Toxicology/ Nano Technology or any other related disciplines with</p>

Post Code	Post/ Pay Band + Grade Pay	No of Posts	Eligibility/experience
			<p>atleast two <b>years</b> experience of working in research and development in Laboratory/ Research Institutions/ Scientific Organisation in the field of food science/ standards/ safety and should have handled food science related programmes involving planning, development and coordination.</p> <p>Desirable qualification:</p> <p>Doctorate Degree in any of the aforesaid subjects</p>
04	<b>Joint Director</b> [PB-3] (15600-39100) + GP 7600/-	03	<p>Officers from Central or State Governments or Autonomous Bodies and;</p> <p>(i) holding analogous or equivalent posts on regular basis; or</p> <p>(ii) with at least five years regular service in Pay Band 3 (Rs. 15600-39100) with grade pay Rs.6600 or equivalent; and possessing five years experience of administration human resource development or/ and vigilance matters in supervisory capacity.</p>
05	<b>Deputy Director</b> [PB-3] (15600-39100) + GP 6600/-	05	<p>Officers from Central or State Governments or Autonomous Bodies and;</p> <p>(i) holding analogous or equivalent posts on regular basis; or</p> <p>(ii) with at least five years regular service in Pay Band 3 (Rs. 15600-39100) with grade pay Rs.5400 or equivalent; and possessing three years experience in administration human resource development or/ and vigilance matters in supervisory capacity.</p>
06	<b>Assistant Director</b> [PB-3] (15600-39100) + GP 5400/-	05	<p>Officers from Central or State Governments or Autonomous Bodies and;</p> <p>(i) holding analogous or equivalent posts on regular basis; or</p> <p>with at least three years regular service in Pay Band 2 (Rs.9300-34800) with grade pay Rs.4600 or equivalent; and possessing three years experience in administration human resource development, or/ and vigilance matters depending on the post requirement.</p>

Note: The Pay Scales of the above positions are under revision as per 7<sup>th</sup> CPC Scales.

**Annexure-II**

**Last Date of receiving of completed application: 28<sup>th</sup> February, 2017**

1. Name of the Post and the post code:

2. Name of Candidate (in Block Letters)


Latest coloured passport size photograph with white background.
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3. Father's Name


4. Postal Address (in Block Letters)

Mobile No.												
e-mail												

5. Date of Birth

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Age (in years on last date).....

6. Date of superannuation

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7. Gender (Please tick)

M		F	
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8. Category (Please tick)

SC		ST		OBC		UR	
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9. Educational Qualifications (Starting from High School) (Attached separate sheet, if required):

Examination passed	Year	Name of Board/ University	Subjects	Percentage of marks upto two decimal

10. Details of employment, in chronological order (Attached separate sheet, if required)

Office/Institution	Post held	From	To	Pay Scale	Nature of Duties

11. In case the present employment is on deputation, please state-

a) The date of initial appointment: .....

b) Name of the parent office/ organization: .....

12. Additional details about present employment. Please state whether working under (indicate the name of your employer against the relevant column.):

(a)	Central Government	
(b)	State Government	
(c)	Autonomous organization	

13. Total emoluments per month now drawn

(Attach pay slip attested by DDO/AO ) : .....

14. Additional information, if any, which you would like to mention in support of your suitability for the post : .....

: .....

: .....

15. Remarks (The candidates may indicate information with regard to):

(i) Research/publications, reports and special projects : .....

(ii) Awards Scholarship/Official Appreciation/affiliation with Professional bodies : .....

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**SELF DECLARATION**

1. I undertake that I ....., am holding a permanent post of ..... on regular basis in the Department of .....
2. I undertake that I am drawing pay Rs..... in the pay Band ..... with grade pay..... w.e.f.....
3. The entries filled in the application are correct as per office records.
4. No disciplinary case is pending or being contemplated against me.
5. No major/minor penalty was imposed on me during last 10 years.
6. Attested copies of ACR/APAR for last five years are annexed herewith. The Grading for the last five years ACR/APAR is as under:

Sr. No.	Year	Grading
1.		
2.		
3.		
4.		
5.		

7. I have already informed my department that I am applying for the post of ..... on deputation basis in the Food Safety and Standards Authority of India.
8. I have carefully gone through the vacancy circular/ advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection of post. I hereby declare that all statements made in this application are true and complete to the best of my knowledge and belief. I understand that action can be taken against me by the FSSAI if I am declared guilty of furnishing wrong information suppressing of facts, mentioned herein.

Signature of the candidate

Date:

Name.....

Place:

Official Address